**MISSING PERSONS**

All students residing in University Housing shall be given the opportunity to provide a confidential contact person for any 24-hour or more. In instances where the missing student is under 18 years of age, parent(s) or legal guardians will be contacted in addition to the confidential contact person. Individuals should report anyone believed to be a missing person to the resident of the Residence Life staff and/or UNL Police. If a student is believed to be missing, hall staff will contact University Police to begin an investigation.

**SAFETY & SECURITY**

Your personal safety and the protection of your possessions require a joint effort between you and the University. Any behavior that compromises the safety of residents or staff is prohibited. In order to make residence hall living at UNL a safe and pleasant experience, please adhere to the following policies.

**PERSONAL & COMMUNITY SAFETY EXPECTATIONS**

In order for safety measures to be effective, students must make proper use of these features. Residents are encouraged to lock their doors when leaving the room/suite/unit for any reason and while sleeping. Residents are also reminded that propping open exterior doors for any reason is also a safety hazard since it may allow unwanted visitors access to the building and is a policy violation subjecting the resident to disciplinary action.

**BUILDING ACCESS WITH YOUR NCARD**

Residence halls are locked 24 hours a day (with a few exceptions). Each resident will be issued NCard access rights to their residence hall entrance doors, which will allow access to the building. From midnight to 8 a.m., residents must stop at the desk to show their NCard to the night clerk.

Each resident will be issued NCard access to other residence halls (not including Love Memorial, Husker or Kauffman), which allows access from 6:30 a.m. – midnight daily.

**BUILDING SECURITY**

Residences halls are only as safe as residents make them to be. All residence halls are locked 24 hours a day (with a few exceptions).

- To protect the safety and security of all residents, do not prop open doors.
- Keeping doors in security in any way is prohibited (e.g., propping outside doors open, hanging doors open for strangers, vandalizing/damaged security equipment).
- Any unsafe situations you cannot correct, such as lights out in a stairwell, safety hazards, etc., should be reported to the building staff member as soon as possible.
- You are responsible for the actions of your guests. While they are in the residence hall, guests must be escorted at all times.

**WINDOWS & DOORS**

For safety reasons, windows and doorways may not be obstructed. Screens may not be removed by residents. No reflective film or other materials are to be placed on your future registration and may result in termination of your University Housing Contract. Initial response by the University includes a meeting with a conduct officer. Documentation regarding all sanctions will be recorded in the University of Nebraska Lincoln Office of Student Conduct and Community Standards.

**STEP-BY-STEP PROCESS OF THE BEHAVIORAL, ALCOHOL AND DRUG INTERVENTION PLAN**

Discretionary responses will be applied according to displayed attitude, cooperation level and severity of violation. Failure to comply with the sanctions will result in a hold being placed on your future registration and may result in termination of your University Housing Contract. Initial response by the University includes a meeting with a conduct officer. Documentation regarding all sanctions will be recorded in the University of Nebraska Lincoln Office of Student Conduct and Community Standards.

**COMMUNITY STANDARDS**

Living in a University residence hall requires students to possess the life skills that are needed to live independently and to interact with other residents in maturity, civility, respect, and healthy ways. It also requires students to recognize, understand, and appreciate that a room, floor, and building are a community. A community is more than common physical space and time together; those things are important. Rather, it is a collection of diverse people with interests and needs that is fulfilled by sharing resources according to fair rules and expectations about how to treat one another while using those shared resources to achieve individual educational goals.

When you agreed your University Housing Contract you indicated you would follow the rules established by that contract, the Student Code of Conduct, and the Resident Responsibilities as a Resident (as documented in the Community Living Guide). You are responsible to know what the rules and expectations are and what you must do to follow them. If you are not sure, please ask your Resident Assistant (RA) or Residence Director (RD).

**RIGHTS & RESPONSIBILITIES AS A RESIDENT**

As with any community, there are policies that must be followed so that all residents can live together cooperatively and maintain a positive learning environment. The residence halls allow students a great deal of independence, responsibility, and freedom. University Housing reserves the right to deny or cancel a housing application or contract of University Housing, in its reasonable discretion, determines that a student’s past/current behavior or a student’s criminal convictions indicate a possible risk to the health, safety or life of any person, or a possible risk to the safety and security of any property, or presents a serious disruption to the University Housing community or living learning environment.

There are several other guidelines set forth for University Housing. These include, but are not limited to, the content included in the Housing Contract Policy Booklet, the Community Living Guide, the University Police, and all verbal and written instructions from University Staff. Additional, violations of a University policy or local, state, or federal law will be enforced by all University staff.

**SERIOUS VIOLATIONS**

Currently, as a result of the HVPD, we are working to assist in protecting your rights and the rights of other community members. Many policies are a matter of courtesy. Inappropriate behavior or unlawful activities may result in immediate termination of your residence hall contract (regular cancellation fees will apply), your relocation to another hall and/or referral to the Office of Student Conduct and Community Standards or the appropriate law enforcement body. Such violations include, but are not limited to the following:

- Possession, using, selling, or buying of illegal drugs (including alcohol, marijuana, narcotics, or prescription drugs intended for use by another individual)
- Arson or tampering with the equipment (i.e. fire extinguishers, alarms, etc.)
- Smoke, smoke detectors, sprinkler systems, speaker system, stereo, lights, etc.)
- Physical abuse, threat, harassment
- Sexual or physical harassment, possession of weapons (including firearms), throwing or dropping objects out of windows
- Harassment in residence hall rooms or opposite gender bathrooms
- Possession of stolen property
- Tampering with the mail or mailboxes
- Other inappropriate behavior deemed by University Housing personal

**ROCK ROOM OR CARD/KEY**

Each resident will be issued a key/card to his/her assigned room/suite/unit. Keys are for the sole use of the person to whom they are issued. It is a violation of the Student Code of Conduct and University Housing policies to duplicate this key or loan it to anyone else.

If you lose your room/card, report it immediately to the NCard Office.

Affiliate key cards are short-term loaner cards that allow a student access to their specific residence hall:
- Affiliate cards cannot be used to access doors or any other service.
- If you lose the affiliate key card, you will be billed $30 for the cost of key replacement.

**NCARD/STUDENT ID**

Students are required to carry their NCard at all times. Failure to carry your NCard, giving false information to a staff member and failure to show the NCard as a staff member as required are violations of the Student Code of Conduct and University Housing policies.

Allowing another person to use your NCard for any reason is a violation of the Student Code of Conduct. The NCard is not transferrable and is to be used only by the person to whom it is issued.

Your campus NCard is required to gain access to the building.

If you lose your NCard, report it immediately to the NCard Office.

Affiliate key cards are short-term loaner cards that allow a student access to their specific residence hall:
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**PERSONAL & COMMUNITY SAFETY**

As you reside in a community, it is important that you be aware of the policies stated below. In the event that you do not agree or understand these policies, you are responsible to contact your Resident Assistant or Residence Director/Residence Manager.

**Rights of University Housing**

- The University of Nebraska does not discriminate based upon any protected status. Please see the Community Living Guide for further information.
- The University of Nebraska, its Board of Regents, and employees are not liable for any loss, damage, or injury to personal property or person resulting from the conduct of any other resident.
- If you lose your room/card, report it immediately to the NCard Office.
- Affiliate key cards are short-term loaner cards that allow a student access to their specific residence hall:
- Affiliate cards cannot be used to access doors or any other service.
- If you lose the affiliate key card, you will be billed $30 for the cost of key replacement.
The residence halls are not designed for athletic events or horseplay. It is important to keep in mind that if you have a room that is being used in any way with the resident.

Galley: November 30, 2019. - Community survey (ACS) have permission to be in the residence halls. If you have census

The conduct officer will fulfill the responsibilities of the conduct officer and determine if the information supports the policy. The conduct officer is a five-dollar bill, and the other party is returned to the resident who is in violation of this policy or is transported to detox or the hospital for acute alcohol intoxication. Residents in violation of this policy are subject to:

Residents are expected to reside discretion where noise is concerned both in and around the residence halls.

No storage of flammable materials in the units is allowed.

Residents must seek permission from the hall government, or the Associate Director for Residence Life staff reserve the right to contact parents/guardians about any resident who is in violation of this policy or is transported to detox or the hospital for acute alcohol intoxication. Residents must seek permission from the hall government, or the Associate Director for Residence Students are asked to be considerate of others’ rights to study and sleep, see section on Quiet Hours. If questions or other electrical devices are turned off, or are in any area around the residence halls, owners risk removal of the equipment from the residence hall and may be held responsible for any resulting damages. No storage of flammable materials in the units is allowed.

Residents are expected to reside discretion where noise is concerned both in and around the residence halls.

To remove or confi gure the plans. If you have any questions, see your Resident Director (RD).

Smoke-free campus policy begins January 1, 2019. The University of Nebraska-Lincoln became smoke-free, tobacco-free and vapor-free. For more information, go to http://go.unl.edu/quit

The residence halls are not intended for athletic events or horseplay. It is important to keep in mind that if you have a room that is being used in any way by anyone else, you are subject to the policies that your guests violate.

Residents in violation of this policy may lead to the limitation of guests visiting the residence hall at the discretion of the residents and/or hall staff. Any other violation of the policy is a violation of the Academic Disposition. If the stay of the overnight guest(s) exceeds four days (96 hours) in one month the resident will be issued a monetary fine. The resident will be held responsible for any resulting damages. No storage of flammable materials in the units is allowed.

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