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HUSKERS LIVE ON

2022-2023
CONTRACT POLICIES BOOKLET
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UNIVERSITY HOUSING
530 N. 17th Street
PO Box 880622
Lincoln, NE 68588-0622
email: housing@unl.edu
web: housing.unl.edu
phone: (402) 472-3561
fax: (402) 472-4952

FAMILY HOUSING
Students who are married and/or have custody of children, contact Family Housing at (402) 472-3753 or (800) 742-8800, ext. 3753. Family living is not allowed in the residence halls.

University Housing responds to all emails. If do not receive a response within 48 business hours, the email has not been received by our office.

ON-CAMPUS RESIDENCY COMPLIANCE
Questions about the on-campus residence requirement?
phone: (402) 472-3561 | (800) 742-8800
fax: (402) 817-4952
email: housing.contracts@unl.edu
web: housing.unl.edu/residency-requirements

LEARNING COMMUNITIES AND HONORS PROGRAM
Learning Communities: Phone: (800) 742-8800, ext 7128 or (402) 472-7128
email: learningcommunities@unl.edu, or learncom.unl.edu
Honors Program: (402) 472-5425

See the university housing viewbook and community living guide for details about room sizes and furnishings.
**Contract Terms and Conditions**

**Contract Term Length**
Fall contract begins – August 15, 2022
Fall housing term ends* – January 1, 2023
Spring Only contract begins – January 18, 2023
Academic year contract ends – May 20, 2023**

*Students cancelling the contract at the end of fall must give a 30-day notice and be out of the hall by the Saturday after fall finals in order for Housing staff to get rooms ready for spring. **Students participating in May graduation can talk with their Residence Director for a late checkout time.

The Residence Hall Contract covers the entire academic year (fall and spring semesters) or that portion thereof which remains when a student contracts to enter the residence halls after the fall opening date of August 15, 2022 and ends May 19, 2023. This contract is legally binding for the entire academic year, and it can only be cancelled as stipulated under the Contract Cancellation Schedule. Summer contracts are available in mid March. If the academic year calendar changes, University Housing will adjust contract length accordingly.

**Eligibility**
The University Housing contract is only for the student. Spouses or children of students/residents with a University Housing contract are not permitted to reside in the residence halls. To be eligible to live in the residence halls, a student must be enrolled in at least six semester credit hours of on-campus classes (not to include extension or correspondence courses). If at any time during the course of the contract term a student is no longer enrolled for at least six hours of classes, the student must request and receive a waiver of this requirement. Email housing.contracts@uni.edu for more information on the non-student waiver application process.

All students with a signed contract must adhere to the 30-day cancellation notice of the contract terms. No students 16 years of age or younger are allowed to reside in the residence halls without prior approval by the Housing Director. The online Residence Hall Contract is adopted and incorporated as if fully set forth herein.

**Random Assignments Policy**
The University of Nebraska is committed to providing an equitable and inclusive process and environment to all students. University Housing’s assignments are processed randomly to provide equitable access to housing types for all students.

While there are no deadlines for submitting a housing contract, if a first-year student wants to be eligible for an appointment time to choose a room in June/July, they must sign a contract by one of the two priority contract sign dates. Review all University Housing sign-up dates at housing.uni.edu/signup. Students who submit a contract after the priority contract sign dates will be assigned by Housing in late July.

Once a University Housing contract is signed, it is a legally binding document and is subject to the cancellation policy. It is in the student’s best interest to be certain that they will live in a university residence hall before completing a housing contract. If, for example, a student decides to live in a fraternity or sorority after signing a contract or if anticipated financial aid is not granted, etc., the cancellation policy will still apply.

**Communications**
University Housing has established email as an official and primary means of communication with all of its residents. However, students may also be contacted by telephone, text or campus mail. Once students receive their official Huskers email address, University Housing will communicate with the student using the official Huskers email address. Students are responsible for reading all information sent to them via this email account. Electronic communication sent by University Housing will be deemed received on the next university business day after the day the email was sent. University Housing is not responsible for email communication blocked due to spam filters or restrictions imposed by the recipient’s email service.

Completing a Contract When a Student is Under Age 18
A parent or guardian must co-sign as a guarantor if a student is under age 18 at the time they sign a contract. By affixing their signature as a co-signer and guarantor, the parent or guardian acknowledges responsibility for payment of room, meal plan, and other fees under the conditions of this contract should the student default on payment. No student age 16 or under is allowed to reside in the residence halls without prior approval by the Housing Director.

**Students with Disabilities**
University Housing is committed to providing accommodation to students with disabilities in the residence halls. In order to ensure that appropriate arrangements can be made, students with disabilities who need reasonable accommodation in the residence halls must contact the Director of Services for Students with Disabilities at (402) 472-3787 by May 15 (for the fall semester) or October 15 (for the spring semester). Students who require reasonable accommodation must have an accommodation plan issued by the Services for Students with Disabilities Office.

**Housing Assignments Gender**
University Housing is committed to providing spaces for students to feel at home and to respect their right to self-identify gender. For this reason, we offer students the option between living in same gender or gender inclusive rooms.

Students signing up for same gender rooms search for and/or are assigned a roommate and room based on their self-identified gender (Male, Female, Non-binary/Intersex). Students signing up for gender inclusive rooms search for and/or are assigned a roommate and room regardless of gender. Gender inclusive housing strives to maintain a welcome and inclusive environment and is available to students of any gender identity and allies to the LGBTQIA+ community. Read more about gender inclusive housing at: go.unl.edu/gender-inclusive-housing.

**Students Not Planning to Live on Campus**
On-Campus Residency Requirement: The University of Nebraska-Lincoln requires all unmarried students who are under 19 years of age prior to the first day of classes for the fall semester to live in university-approved housing for the entire academic year.

Students planning to live in any location other than the University Residence Halls must file a request for exemption from the On-Campus Residency Requirement with the University Housing Contracts Office.

- The online process to request exemption from the residency policy can be found by logging into MyRed, clicking the blue “Housing” button and selecting “Residency Exemption” in the navigation bar.
- The online Residency Exemption request process must be fully completed, signed by the student and their parent/legal guardian, and the appropriate documentation received for approval by August 1, 2022 for fall semester entrants and January 1, 2023 for spring semester entrants.
- Students who plan to live in a university-approved fraternity or sorority should contact the Office of Fraternity and Sorority Life to make arrangements (unl.edu/greek).
- Approval is not guaranteed. Students who don’t comply may be referred to the conduct office and assessed up to $100 in administrative fees. Please allow four weeks for a final decision. Additional information can be found at housing.uni.edu/residency-requirements. housing.uni.edu/residency-requirements.

Questions may also be directed to the University Housing Contracts Office at (402) 472-3561 or (800) 742-8800 or via email: housing.contracts@uni.edu, fax: (402) 817-4952, web: housing.uni.edu/residency-requirements.
The University of Nebraska-Lincoln offers a supportive community and resources to students who want to separate from alcohol and/or drug use. The college social environment can present additional challenges to students in recovery or seeking recovery from addiction. Nebraska's new Collegiate Recovery Community (CRC) will support a student's decision to remain sober by connecting students with a community of like-minded peers. The CRC offers peer and staff support, resiliency programming, social events and special housing for students in recovery. Visit resilience.unl.edu/recovery to learn more.

SUITE-STYLE HALLS

Suite-style halls are home to both new first-year and upper-division students in a combination of four-person, double-bedroom suites (shared bedroom) and four-person, single-bedroom suites (individual bedroom). A limited number of private suites may be available for students.

Single-room suites include a mixture of all genders.

**Single Room Eligibility in Traditional-Style Halls**

To be eligible for a single room, a student must:

- Have previously lived in a UNL residence hall, or
- Be a newly admitted transfer student, or
- Be a non-traditional student, or
- Have a housing accommodation plan provided by the Services for Students with Disabilities Office.

*University Housing reserves the right to grant exceptions based on occupancy, among other reasons.

### SUITE-STYLE HALLS

- **Single-bedroom Suite (four individual bedrooms)**
  - Suite-style halls are home to both new first-year and upper-division students in a combination of four-person, double-bedroom suites (shared bedroom) and four-person, single-bedroom suites (individual bedroom). A limited number of private suites may be available for students.
  - Single-room suites include a mixture of all genders.

**The Suite-style Residence Hall Contract Includes:**

- Room with a dresser, desk, chair and loftable/adjustable bed
- Several meal plan options (see Meal Plan Options Information)
- A shared living room area with sofa, easy chair, and entertainment stand
- A shared snack prep area with a refrigerator and microwave
- Suite bathroom areas with two sinks, separate toilet area and shower
- Suite bathrooms regularly cleaned by University Housing staff
- Laundry facilities provided at no charge
- High speed Ethernet (wired) and wireless Internet access
- Utilities including heat/AC, water, electricity, and garbage
- Membership in the Residence Hall Association (RHA)

**Single-bedroom Suite (four individual bedrooms)**

*Except in gender-inclusive rooms/communities.

### TRADITIONAL HALLS

Traditional-style halls are home to new first-year and upper-division students in double bedrooms and a limited amount of super double and single bedrooms. These facilities feature special study rooms and areas, TV lounges, laundry facilities, and game rooms. All rooms will be single gender* (based on gender identity.)

*Except in gender-inclusive rooms/communities.

**The Traditional Residence Hall Contract Includes:**

- Room (including utilities/furnishings)
- Laundry facilities provided at no charge
- High-speed Ethernet (wired) and wireless Internet access
- Membership in the Residence Hall Association (RHA)
- Mini refrigerator
- Utilities, including heat/AC, water, electricity, and garbage
- Several meal plan options (see Meal Plan Options information)

*University Housing reserves the right to grant exceptions based on occupancy, among other reasons.

**Contract Changes and Corrections**

The university has made every reasonable attempt to make sure information contained herein is accurate at the time of publication. However, we reserve the right to make corrections when necessary. Also, because University Housing tries to respond quickly to student concerns and to facilitate the best possible housing and dining programs, we further reserve the right to make changes in operations as needed. Refer to the University Housing website for changes and updates (housing.unl.edu).

### Collegiate Recovery Community

To be eligible for a single-bedroom suite, a student must:

- Have previously lived in a UNL residence hall, or
- Be a newly admitted transfer student, or
- Be a non-traditional student, or
- Have a housing accommodation plan provided by the Services for Students with Disabilities Office.

*University Housing reserves the right to grant exceptions based on occupancy, among other reasons.

**Eligibility in Suite-style Halls**

- Single-bedroom Suite (four individual bedrooms)
- Suite-style halls include a mixture of all genders.
- Single-room suites include a mixture of all genders.

**The Suite-style Residence Hall Contract Includes:**

- Room with a dresser, desk, chair and loftable/adjustable bed
- Several meal plan options (see Meal Plan Options Information)
- A shared living room area with sofa, easy chair, and entertainment stand
- A shared snack prep area with a refrigerator and microwave
- Suite bathroom areas with two sinks, separate toilet area and shower
- Suite bathrooms regularly cleaned by University Housing staff
- Laundry facilities provided at no charge
- High speed Ethernet (wired) and wireless Internet access
- Utilities including heat/AC, water, electricity, and garbage
- Membership in the Residence Hall Association (RHA)

**Single-room suites**

- Include a mixture of all genders.

**Eligibility in Traditional-style Halls**

- To be eligible for a single-bedroom suite, a student must:
  - Have previously lived in a UNL residence hall, or
  - Be a newly admitted transfer student, or
  - Be a non-traditional student, or
  - Have a housing accommodation plan provided by the Services for Students with Disabilities Office.

*University Housing reserves the right to grant exceptions based on occupancy, among other reasons.

**Force Majeure**

In the event that any of the housing provided pursuant to this contract becomes unavailable or it is no longer advisable for residents to remain in University Housing for any reason including fire; floods; embargoes; war; health epidemics or pandemics; quarantine; acts of war; riots; civil commotions; strikes, lockouts or other labor disturbances; acts of God; or acts, omissions or delays in acting by any governmental authority (including, without limitation declarations of emergency by the federal or state governments or by the university), then the university shall have the right to in its discretion (i) terminate this contract; (ii) encourage some or all residents to leave University Housing for some or all of the days remaining under this contract; (iii) relocate some or all residents to replacement housing; and/or (iv) take any other measure the university deems reasonable. In all such instances, the university may in its discretion issue any credit or refund the university deems appropriate under the circumstances and the university shall not be liable to the resident for any damages resulting from action(s) provided the university’s action(s) were not arbitrary and capricious.

**Landlord Tenant Act Does Not Apply**

In accordance with Neb. Rev. Stat. §76-1408 (1) Reissue 1996, 2002 Cum. Supp.) as amended, the student is entering into this contract for a residence at an institution, which is incidental to the provision of education services, and therefore, this contract is not subject to the Nebraska Uniform Residential Landlord and Tenant Act.
APARTMENT-STYLE HALLS
Apartment-style halls are another option for residence hall living at the University of Nebraska–Lincoln. These facilities are home to graduate, non-traditional and upper-division students in a combination of four-person, single-bedroom units (individual bedroom) and two-person, single-bedroom units (individual bedroom).
Apartment-style halls feature numerous TV/social and study lounges, and a laundry room on each floor. All halls have game rooms.

Eligibility to Live in Apartment-Style Halls
The Courtyards/Village/Massengale Residential Center are designed for upper-division, graduate or non-traditional students who are ready for a more independent living environment.
A student must:
• Have previously lived in a UNL residence hall, or
• Be a newly admitted transfer student, or
• Be a non-traditional student, or
• Have a housing accommodation plan provided by the Services for Students with Disabilities office.

The Apartment-style Residence Hall Contract Includes:
• A private bedroom in a fully-furnished two-bedroom, four-bedroom or studio apartment-style living unit.
• Utilities, including Heat/AC, water, electricity, and garbage.
• Fully furnished units include: Kitchen, living room, bedroom, bathroom(s). See “Amenities” in the View Book for more details.
• High-speed Ethernet and wireless Internet access.
• Cleaning/maintenance of the bathrooms by University Housing staff within each unit regularly.
• Membership in the Residence Hall Association (RHA).
• Laundry facilities provided at no charge.

Apartment-Style Meal Plan Information
A resident of The Courtyards/Village/Massengale Residential Center apartments may choose to purchase a meal plan. Meal plans are not required with apartment-style contracts. For more information on meal plan options, refer to the section on meal plans.

ESTHER L. KAUFFMAN ACADEMIC RESIDENTIAL CENTER
The Kauffman Residential Center is home to the University of Nebraska's Jeffrey S. Raikes School of Computer Science and Management. The Kauffman Center was designed to foster a sense of community among program participants, with emphasis on space that provides opportunities to network with participating executives, government policymakers and researchers.

The Kauffman Hall Contract Includes:
• Room with a dresser, desk, chair and loftable/adjustable bed
• Several meal plan options (see Meal Plan Options information)
• Entertainment stand
• Mini-fridge
• Laundry facilities provided at no charge
• 24-hour study area
• TV and game room
• High-speed Ethernet (wired) and wireless Internet access
• Utilities including heat/AC, water, electricity, and garbage
• Membership in the Residence Hall Association (RHA)

Housing Assignment
In June, first-year students will have the opportunity to meet other Kauffman candidates. Staff with the Raikes Program will pair students with a roommate. Room assignment notification will be available approximately at the end of July.
Current Kauffman residents will follow the same signup process as all other University Housing residents except for the online room selection timeline. This process will begin in March or April. For students that do not sign contracts by April 30, it will be assumed that they are no longer planning on returning to the Kauffman Center or the Raikes School.

LEARNING COMMUNITIES
May 1 Deadline to be Eligible for Learning Communities
Learning Communities at Nebraska are an excellent way for students to build strong connections between peers, their academic interests, and their residence hall experience. There are Learning Community opportunities available to both first-year and upper-division students.
Learning Communities are located in Abel, Massengale, and University Suites. See learncom.unl.edu for details and locations for specific Learning Communities. Students admitted to Learning Communities are required to live in the designated hall/floor for their Learning Community.
Learning Community students are billed a one-time $95 fee, posted in student’s MyRed account on the September bill.

Learning Community Student Requirements
• Live in the hall where their LC resides*
• Have a roommate from the same LC*
• Enroll in required LC course(s), unless given an exemption
• Attend and engage in LC programs
*Other programs, scholarships, etc. may conflict with the student’s LC. These conflicts may affect the student’s room and roommate assignment. Contact Learning Communities for more information.

Learning Community Admittance
Learning Community applicants are admitted on a first-come, first-served basis and will not be considered for a Learning Community until the contract is signed. While the deadline to sign up for a Learning Community is May 1, many programs will fill up prior to then. If a student’s preferred Learning Community is full, they will be considered for their second preference, followed by their third preference. If a student is unable to get into any of their preferences, they will be placed on a waitlist for their chosen Learning Community. More information can be found at learncom.unl.edu.

HOUSING ASSIGNMENT POLICIES & PROCEDURES
By Federal law and University policy, room assignments and room changes cannot be made on the basis of race, color, religion, disability, national or ethnic origin, gender identity or sexual orientation. Behaviors with the purpose to bully, intimidate, harass, and/or physically harm a potential roommate either in-person, verbally, or through electronic medium (including but not limited to social media websites, texts, email, and/or instant messaging) may result in one or all of the following:
• Assignment to a different room and/or residence hall
• Cancellation of the housing contract
• Referral to the Office of Student Conduct and Community Standards

Cancellation of a student’s housing contract by University Housing does not relieve that student of any fees and/or charges owed under this contract. All requested preferences made on the residence hall contract, including requests for single rooms and learning communities, and are subject to availability and University Housing Contract Policies and Procedures.
Room/units will be single gender (based on gender identity). Learn more about the gender inclusive housing: go.unl.edu/gender.
A student’s room may not be used by anyone other than the resident to whom it is assigned. Subletting of one’s contract/room is not permitted.
University Housing reserves the right to:
• Assign students to any hall (East or City Campus), even if not requested by the student.
• Move a student to another hall/room or cancel a student’s contract if the student does not adhere to University Housing policies.
• Alter room/unit and hall assignments when deemed necessary. This includes the consolidation of those students residing in a room with vacancies. (See section on “Consolidation Assignment Policy”).
• Students will pay the additional cost of the assigned hall, if applicable. Students may request to be moved by contacting the University Housing Contracts office before the halls open or by contacting the residence director after the halls open. No rate adjustment will be made for those who have contracted for space as of a certain date and enter the residence hall at a later date.

University Housing Further Reserves the Right:
• To convert single rooms to double room assignments in the reverse order of receipt of contracts by University Housing.
• To house three students in large end rooms not designated or furnished for permanent triple occupancy and assign to converted lounges. University Housing will require the student designated as the temporary assignee to move as permanent space becomes available. Any student designated as the temporary assignee will be eligible for a reduction in their daily rate equal to the daily bond debt service charged. Students who are involuntarily residing in such temporary spaces after 5 p.m. on September 15, 2022, will be eligible for the reduction from that point on until offered a permanent space. Any expense incurred by the student moving from a temporary space to a permanent space will be borne by the student.
• Contracts effective on or after August 15, 2022 (fall semester) and January 18, 2023 (spring semester):
  • After finalizing the contract, the student must wait 24 hours to move into their assignment. This allows time for staff to inform current residents of their new roommate.
  • No rate adjustment will be made for those who have contracted for space as of a certain date and enter the hall at a later date.

Random Assignments Policy
The University of Nebraska is committed to providing an equitable & inclusive process and environment to all students. University Housing’s assignments are processed randomly to provide equitable access to housing types for all students. While there are no deadlines for submitting a housing contract, if a first-year student wants to be eligible for an appointment time to choose a room in June/July, they must sign a contract by one of the two priority contract sign dates. Review all University Housing sign-up dates at housing.unl.edu/signup. Students who submit a contract after the priority contract sign dates, will be assigned by Housing in late July.

Once a University Housing contract is signed, it is a legally binding document and is subject to the cancellation policy. It is in the student’s best interest to be certain that they will live in a university residence hall before completing a housing contract. If, for example, a student decides to live in a fraternity or sorority after signing a contract or if anticipated financial aid is not granted, etc., the cancellation policy will still apply.

Smoke-Free Campus Policy
The University of Nebraska-Lincoln is smoke-free, tobacco-free and vapor-free. For more information, go to go.unl.edu/quit.

Tobacco-Free Policy
All residence halls are tobacco-free. Students will be asked to indicate on the contract form whether they are willing to share a room/unit with someone who smokes. If a student or the requested roommate(s) are smokers, student(s) should indicate willingness to share a room/unit with a smoker. Understand that while smoking is not permitted in the halls, individuals who do smoke may carry residual elements of smoking into their rooms (i.e. the smell of smoke, etc.). Students who have concerns about the residual effect should indicate the preference for a non-smoking roommate on the contract.

Temporary Rooms
In some cases it becomes necessary to assign students to temporary rooms, for example, a converted lounge or large end room. As soon as space becomes available, students are moved to a double room. The temporary spaces may not be equipped with all of the furnishings of a regular room. Students who are going to be assigned to a temporary arrangement will be notified before arriving on campus.

Moving Between Rooms or Suites/Units:
Before hall opening, residents can request a room/bedroom or suite/unit switch by having all students involved email the University Housing office (housing.contracts@unl.edu) with their requests. After hall opening, residents can request a room/bedroom or suite/unit switch by coordinating the move in advance with the residence director. If such moves occur without the proper authorization from the residence director, a $50 administration fee will be charged to each student involved.

Single Rooms (Traditional Halls Only)
Single room contracts will be honored for upper-division students when space is available.
After the priority date, University Housing will attempt to assign residence hall living accommodations to all students based on the student’s residence hall requests, although University Housing cannot always do so. Super double rooms cannot be converted to single rooms.
Note: Some scholarships cover only a double room. They may not cover the additional cost of a single room or super double.

Consolidation Assignment Policy
Room consolidation is a procedure through which University Housing provides the maximum amount of space to students in the residence halls. The process affects students who live in a unit or bedroom that is not completely occupied as a result of a roommate not arriving, cancelling, being assigned to a different room, or moving out of the room. While students are being afforded the opportunity to select their living space, University Housing reserves the right to relocate and consolidate students to maximize occupancy.

The consolidation process ensures fairness to all residents and helps University Housing in their use of space. The specifics of this policy implementation vary from hall to hall (i.e. no singles in super doubles, overflow housing). Consult with the residence director.

Before the Halls Open
If a student’s roommate leaves before moving into the residence halls, any student can assign themselves to the vacant spot in the room/unit or University Housing will assign another student to the vacant spot in the room/unit per the consolidation assignment policy. Continue to check the University Housing portal for updates to roommates.

After Halls Open
If a student’s roommate leaves during the semester (after the student has moved in), the residence director (RD) will contact the student to review the available choices. Options may include:
• Choosing a different roommate.
• Consolidating with someone who has a space in their room/unit.
• Allowing University Housing to place a new roommate if one is available. A current resident occupying a double bedroom alone will need to keep one side of the room “move-in ready.”
• This means that the room is adequately prepared for someone to move in at any given moment. This includes keeping all items off and away from the desk, bed, and closet space.
• University Housing can move the student to a new room/unit. Students in traditional residence halls may also have the option to change their contract to a single room status (if not residing in a super double and if space is available). See Billing Plans for single room rates.

If the student refuses to choose one of the above listed choices, the RD will select the option that best suits the situation.

• After that time, a roommate may be assigned with 24 hours’ notice (if possible) to allow the current occupant time to prepare to receive a new roommate.

• University Housing and Residential Experience staff will conduct regular checks to make sure that these spaces are open. If the room is not deemed “move-in ready” and available to receive the new roommate, the occupant will be billed a $50 inconvenience fee. A student who refuses to prepare the room for a new roommate may be subject to other action, which could include being moved to another room or having their contract converted to a single room contract.

For University Housing staff to prepare halls and processes, there is a freeze on all room/hall changes (meaning students will be unable to change rooms) during the following time periods:

• August 2022
• January 2023

Students can still put in a request with their residence director and be added to a waitlist.

Contract (Room/Hall) Changes
To make a room change during the online room selection period (must have signed the contract by the priority date), students can use the Room Swap tool within their housing contract on the Housing Portal.

To submit a room change request after the closure of the online room selection process, email housing.contracts@unl.edu. All change requests must be received by July 29. While the assignment team makes every attempt to honor all requests, there is no guarantee that the request can be accommodated.

Any student wishing to change room types (double/single/super double) or hall after move-in, must get permission from their current residence director and the residence director of the hall where the student wants to move. Charges will be reflected on the consolidated bill. The student’s UNL account must be up-to-date before converting to a single room. If a student changes from a single-room contract to a double-room contract, the student will be required to have a roommate at the time of the change. If a student’s roommate moves out or wants to change rooms, contact the residence director.

Room changes may occur at any time during the academic year except during room freeze periods. By federal law and University policy, room assignments and room changes cannot be made on the basis of race, color, religion, disability, national or ethnic origin, gender identity, or sexual orientation.

Recontracting for 2023-2024
The recontracting process for 2023-2024 is expected to begin Fall 2022. There will be changes to the recontracting/sign-up process; please thoroughly read all information that is published.

Early Move-In
Checking into the hall before the official opening day, Monday, August 15 at 8 a.m., is highly discouraged. If university responsibilities necessitate arriving early to campus, the student will need to email housing.contracts@unl.edu and request to move in early during the first week in August. Students cannot move in prior to August.

Permission may be granted according to the hall and room assignment and move-in date. Circumstances may necessitate that University Housing temporarily accommodates the student in a different hall. Check with Parking Services for parking arrangements for early check-in, phone (402) 472-1800 or email unlpts@unl.edu.

The guest rate will be charged in the case of early check-in. The current guest room rate, which is subject to change, is $40 per day. The same fee will be applied for storage and/or occupancy. These charges will be posted to the student’s centralized bill. Prior to the fall meal plan beginning, students can pay the guest meal rate at the dining halls.

Late Move-In
Students are arriving later than the first day of classes must inform University Housing. Those who do not contact the University Housing Office will have their housing contract cancelled as a no-show, the room will be assigned to someone else and adjusted housing charges will be uploaded to the student’s centralized bill. See “No-Show” section.

Abandoned Property
Any personal property with an estimated value of $250 or more that is abandoned on the premises of University Housing will be subject to the following:

• A notice will be mailed to the student at the student’s most recent address on record. A housing staff member will also attempt to contact the student on their cell phone.

• The notice will be sent within one week of the end of the contract between the individual and University Housing.

• The notice will describe the abandoned property, a contact person and phone number, the location where the property can be claimed, and date by which the property must be claimed. This date will be no later than 14 days from the postmark date of the notice.

• If the property has not been claimed, by the specified date, the property will become the property of UNL and will be subject to UNL’s policy on surplus property.

Notice is not required to be mailed to the student for abandoned property with an estimated value of less than $250. If the property is determined to have an estimated value of less than $250, a 14-day waiting period will ensue at the end of which ownership shall immediately transfer to UNL, and will be subject to UNL’s policy on surplus property.

Personal Property Remaining in the Room
Any personal property remaining in the room after the resident vacates the premises shall be considered abandoned. University Housing will bill the resident an improper checkout fee and any costs associated with removal and disposal of belongings left behind.

CONTRACT CANCELLATION POLICIES
The University Housing contract cancellation policy states that a student who cancels their contract will be charged for 30 days of room from the date they complete the online cancellation form, the $150 meal plan cancellation fee, and will forfeit the $100 nonrefundable contract processing fee submitted with their contract. If the $100 contract process fee was deferred, the student will be responsible to pay for this charge when it appears on their student bill.

Contract Cancellation and the On-Campus Residency Requirement
Students who cancel their contract and continue to be enrolled at the University must also abide by the On-Campus Residency Requirement. Failure to abide by the on-campus residency requirement may result in registration holds, additional fees and a possible referral to the Office of Student Code of Conduct and Community Standards. For information on the On-Campus Residency Requirement and the residency exemption request process visit housing.unl.edu/residency-requirements.

Contract Cancellation 30-day Fees
A student who wishes to cancel their contract should do so 30 days prior to leaving. Students can continue to use their room for the next 30 days after they cancel their contract since they’ll be charged for it. Charges are adjusted after a student completes the online cancellation form and turns in their keys to a university housing employee. Charge adjustments will be made using either 30 days from the date the online cancellation notice was completed or the date the student turns in their room/mailbox keys to a university housing employee (whichever is later).
There are no room and meal adjustments if the end of the 30-day notice falls within the last 30 days of the semester. To avoid accruing charges before a semester begins, cancellations need to be received by:

- July 15, prior to fall semester
- November 30, prior to spring semester (keys must be returned no later than the last day of fall finals week)

The Learning Community fee is only refunded if the student submits a cancellation notice and returns their keys by the sixth day of the semester.

Any student who cancels their contract because their roommate has cancelled or moved out of the room won't be exempt from the 30-day cancellation notice policy.

**Application/Notification of Contract Cancellation Process**

University Housing cannot take cancellations over the phone. Students must complete the contract cancellation online.*

- Notifying Admissions or an advisor will NOT cancel the housing contract. It is not possible for another UNL department to cancel the housing contract.
- Withdrawing, academic dismissal or suspension from school will not automatically cancel the housing contract.
- In any instance a student wants to cancel their housing contract, the online cancellation form must be completed through the Housing portal.

*To cancel a future term housing contract online:
1. Log into MyRed.
2. Under “Important Links;” click the blue “Housing” button.
3. Click “Room & Meals Contract” in the red navigation bar.
4. Click “Continue” next to the future contract requested to cancelled.
5. On the “Housing Application Info” page, select “Yes, I would like to cancel my contract.” on the Request to Cancel field.
6. Follow all necessary prompts until “Contract Cancellation Complete” is reached. Students will receive an email notification within 48 business hours once the cancellation has been processed.

**Cancelling Before Hall Opening**

(Students who have NOT picked up their room key and/or have NOT checked into their assigned room/hall.)

Students wishing to cancel their contract before they have picked up their key and/or check into their assigned room must complete the online cancellation form through the housing portal. See instructions under “Application/Notification of Contract Cancellation Process section.”

Students are held liable for any room and meal plan charges accrued until the 30 days after the completion of the cancellation form through the housing portal. Students are held liable for the cancellation polices and charges.

To avoid accruing charges before a semester begins, cancellations need to be received by:

- July 15 prior to fall semester
- November 30 prior to spring semester charges (keys must be returned no later than the last day of fall finals week)

**Cancelling After Hall Opening**

(Students who have picked up their room key and/or have checked into their assigned room/hall.)

Students wishing to cancel their contract after they have picked up their key and/or checked into their assigned room must:

1. Complete the online cancellation form through the housing portal. See instructions under “Application/Notification of Contract Cancellation Process” section.
2. Notify their RA and schedule an appointment to check out. If the RA is not available at the time of check out, the RA will work with the student to find another staff member to check the student out.
3. Clean room and remove belongings.
4. Meet staff member at agreed upon time to check out. They will inspect the unit with the student and help them turn in the room/mailbox keys. If the student does not make an appointment with an RA in advance but needs to leave, they will need to go to the front desk to begin the checkout process. The front desk staff will work on finding a staff member to help with the checkout within an hour.

Students are held liable for 30 days of room and the $150 meal plan cancel fee starting from the day they complete the online cancellation form or through the day they return their room/mailbox keys, (whichever is later). Students are more than welcome to stay in room throughout the 30 days. A student’s meal plan is automatically cancelled when they cancel their housing contract and turn in their keys to a university housing employee.

To avoid accruing spring charges, cancellations need to be received by November 30 and keys returned no later than the last day of fall finals week.

**No-Shows**

Any student who does not complete the online cancellation notice and who is not occupying the room by 6 p.m. on the first day of classes shall be considered a no-show.

The contract will be cancelled as of that time unless an official notification for delay of arrival has been emailed (written notice submitted and accepted by University Housing) by 4 p.m. on the first day of classes. Students considered no-shows will be assessed room charges according to the 30-day cancellation notice policy and the $150 meal plan cancellation fee. The date of notice will begin on the first day of classes.

No-shows are required to comply with the On-campus Residency Requirement. For information on the On-campus Residency Requirement and the residency exemption request process visit housing.unl.edu/residency-requirements.

Any student who cancels their contract because their roommate has cancelled or moved out of the room will not reduce the cancellation fee.

**Cancelling Contract at End of Fall Semester**

Students graduating or leaving campus at the end of the fall semester need to complete the online cancellation form in the Housing Portal by November 30. This notification must be submitted through the online cancellation process in the Housing Portal. 30-day cancellation policy will still be followed.

- Students cancelling at the end of the semester must arrange to move out no later than the day of graduation. This allows University Housing time to prepare the unit for a new resident.

**Late Closing/Check-Out Fee**

Students living in halls are required to leave by 8 a.m., Saturday, December 17 (if not returning for spring) and 1 p.m., Saturday, May 20. It is important to make transportation and other arrangements accordingly. Students needing an exception due to participation in graduation ceremonies or have other reasons for requesting additional time should contact the hall residence director at least 30 days prior to the UNL break or scheduled move-out time.

In cases of inclement weather, University Housing will monitor travel conditions and will, if warranted, announce extended closing times. Because unapproved late closing and checkout can adversely affect hall staff travel arrangements and cleaning schedules, students who do not clear the premises by the announced scheduled date/time will be charged an improper checkout fee of $50 for the first hour and late fees of $50 and an additional $100 processing fee.

**Check-Out Procedures**

The following must be adhered to when checking out of a room:

- Complete online cancellation form.
- Once cancellation form is completed, the student has 30 days to complete the checkout.
- Clean room and remove all belongings.
- Contact the resident assistant (or any available RA) in advance to schedule a check-out time.
• Turn in room key and mailbox key to a University Housing employee.
• Enter a mail forwarding address in the Housing Portal.
• Pay for any damages.
• Notify UNL Registration and Records of address and phone number change.

If the preceding steps are not followed, an improper check-out fee of $50 will be posted to the student’s account. Students required to comply with the On-campus Residency Requirement who check out prior to completing the exemption process will be assessed an additional fee of $50. The student is still responsible for properly completing the release process. Student meal plans will be deactivated upon checking out.

Reinstatements
Cancelled contracts may be reinstated. A student who wishes to reinstate the contract will be required to submit a $100 contract processing fee with the new contract. To re-instate a contract email housing.contracts@unl.edu.

MEAL PLAN OPTIONS

Room and Meal Plan/Packs
The meal plans are valid at the four city campus residence hall dining centers (Abel, Cather, Harper and Selleck), Nebraska East Union Dining, two city campus Husker Heroes (Abel and Cather), five city campus Herbie’s Markets (Knoll, Cather, Abel, Selleck, Village) and the Nebraska East Union Herbie’s Market. Dining Dollars are valid at the Nebraska Union vendors. The Lewis Training Table is not accessible to non-athlete students, faculty or staff. A student must scan their NCard to access both their residence hall and meal plan.

First-year students are required to have either the Big Red, Platinum, Diamond or Sapphire meal plan. Apartment-style residents are not required to purchase a meal plan. All other residence halls require a meal plan.

The contract includes room and the following meal plan options for first-year students:
• Big Red Meal Plan – Provides 18 meals per week + $100 Dining Dollars per semester
• Platinum Meal Plan – Provides 14 meal swipes per week + $300 Dining Dollars per semester
• Diamond Meal Plan – Provides 12 meal swipes per week + $500 Dining Dollars per semester
• Sapphire Meal Plan – Provides 10 meal swipes per week + $700 Dining Dollars per semester
• $100 Dining Dollar reload – Additional $100 Dining Dollars added to the Big Red, Platinum, Diamond and Sapphire meal plans. The contract includes room and the following meal plan options for upper-division students:
• Big Red Meal Plan – Provides 18 meals per week + $100 Dining Dollars per semester
• Platinum Meal Plan – Provides 14 meal swipes per week + $300 Dining Dollars per semester
• Diamond Meal Plan – Provides 12 meal swipes per week + $500 Dining Dollars per semester
• Sapphire Meal Plan – Provides 10 meal swipes per week + $700 Dining Dollars per semester
• Big Red Meal Plan – Provides 18 meals per week + $100 Dining Dollars per semester

Unused fall Dining Dollars for Big Red, Platinum, Diamond, and Sapphire meal plans. Any combination of restaurants allowed (limited to one swipe per meal period at Herbie’s Market).

• There is a limit of five (5) card scans per meal period for the Gold, Silver, and Bronze meal plans. Any combination of restaurants allowed (limited to one swipe per meal period at Herbie’s Market).

Guest Meal Allowance
Students may use their Dining Dollars or meal swipes to purchase meals for guests. There is a limit of three (3) swipes per meal period.

Missed Meals Policy
The meal plans allow great flexibility both in dining times and locations. They presuppose occasional absenteeism, therefore, no refunds will be granted for missed meals. In the case of prolonged illness, a credit (applied against future payments) may be given for days in excess of the first fourteen days of illness.

All requests for meal refunds due to prolonged illness must be applied for within two weeks of the end of the illness, be in writing along with a letter from a doctor, and sent to the Assistant Director of Housing for Contracts and Student Services. In such cases, all meal plan costs, except that portion of the board charge determined by University Housing associated with bond debt service, will be credited to the student's account.

Meal Ingredients
UNL takes pride in meeting vegetarian, vegan, allergy-sensitive
and other dietary needs. Students with special dietary needs should contact the Assistant Director of University Dining Services. We make every effort to label the menu items being served and identify the ingredients. At times, however, the ingredients of menu items will not be posted, and the possibility also exists that the ingredients and/or nutritional content may vary from what is posted. Manufacturers may change the formulation of the food without our knowledge and accurate nutritional information for certain product(s) may not be available. Any customers concerned about food ingredients should be aware of these risks and proactive about their food choices. It is ultimately the responsibility of the customer to decide whether to eat certain foods. The university will not assume any liability for adverse reactions to foods consumed or to items one may come into contact with while eating at a University establishment.

For questions regarding the ingredients of the menu items or any other questions about food contents, please consult a member of the dining center’s management team at any time. Students who may have disability-related food allergies or other dietary needs related to a disability should contact the Director of Services for Students with Disabilities, at (402) 472-3787.

Meal Plan Changes - Contract Changes
The fall semester portion of a student’s meal plan can be changed from the time they sign their contract through the fall census day (6th day of class) and the spring semester portion of the student’s meal plan can be changed from November 1, 2022 through the spring census date (6th day of class). After census, students won’t be able to make changes to their meal plan for the current semester. First-year students will only be able to view and select options for which they’re eligible.

Big Red, Platinum, Diamond, and Sapphire plans bill swipes by a nightly daily rate + semester Dining Dollars. These plans are prorated, meaning the student will pay the daily rate + Dining Dollars used for the number of days the student has the plan. Gold, Silver, and Bronze plans are block plans, meaning the student pays for a set number (block) of meals and a set number (block) of Dining Dollars. Block plans are not prorated. The student is charged the entire cost of the plan at the time the plan is purchased. Occasionally, depending on prior plan usage, moving from a prorated plan to a block plan (or vice versa) may cost more than the original plan.

Meal Plan Cancellation
Meal plans are required unless the student is residing off-campus or in an apartment-style unit in Courtyards, Village or Massengale. All first-year students residing in the halls are required to have one of the following meal plans: Big Red, Platinum and Sapphire.

Students whose meal plans aren’t required (apartment-style halls or living off campus) can cancel their meal plan at any time by emailing housing.contracts@unl.edu. The email must be sent from the Huskers email address and include the student’s name, NUID, and request to cancel their meal plan. Once a meal plan is cancelled, they’ll no longer have access to their meal plan.

A student’s meal plan is automatically cancelled when they cancel their housing contract and turn in their keys to a university housing employee. Students are charged for the 30-day room notice (which they are welcome to stay in room) and the $150 meal plan cancellation.

Any meal plan cancelled after Aug 14 will be charged the $150 meal plan cancellation fee plus any daily rate and/or swipes/dining dollars used. If there are any unused swipes and/or dining dollars, they’ll be credited back to the student. During the last 30 days of the semester, there will be no credit issued for the remaining days left in the semester and/or for any remaining swipes/dining dollars. Once a meal plan is cancelled (or student checks out), they’ll no longer have access to their meal plan.

Meals During Breaks/Holidays
For the most up-to-date dining options and hours of operations during UNL breaks, visit dining.unl.edu.

Winter Break Meals
Meal plan swipes for students with the Big Red, Platinum, Diamond, or Sapphire meal plans will end after dinner on December 16, 2022 since most students will be leaving campus at that time. Meal plan swipes will begin on January 18, 2023 when most students return for the spring semester. Students are not being charged for meals between December 17, 2022 and January 17, 2023. For students that are staying on campus over winter break, there will still be a dining center, Herbie’s Market, and other restaurants open on campus. To access these restaurants, use:

- Remaining fall semester Dining Dollars
- Ncard (charge to the centralized student bill)
- Credit/debit cards
- Purchase a Herbie 25 add on meal pack or $100 Dining Dollar add on.

Students with the Gold, Silver, or Bronze meal plans can continue to use their remaining fall semester swipes and Dining Dollars. Visit dining.unl.edu/about-us for more information on dining locations and hours of operation.

Love Memorial Co-Op Contract
The Love Memorial contract is for room only, which includes a bed, desk and dresser. A refrigerator is available in the kitchen. A total of $1,100.00 is due for the academic year for food allowance. This amount is subject to change if found to be inadequate. Room and food allowance charges will be uploaded to the UNL centralized bill.

PAYMENT TERMS & CONDITIONS
University Housing bills are applied to the student’s UNL Centralized Student Bill.

Contract Processing Fee
A nonrefundable $100 contract processing fee is due with the contract submission. Contract processing fees are due and payable to the University of Nebraska–Lincoln.

Payment Types
To Pay with Credit/Debit Card or E-Check*
1. Log in to MyRed.
2. Under “Important Links,” select “Housing.”
3. Select “Rooms & Meals Contract” in the red bar across the top of the page.
4. Select “Continue” next to the “2022-23 Academic Year Contract.”
5. Pay the nonrefundable $100 contract processing fee.

To Pay with Cash:
- Do not mail cash.
- Bring the exact amount to the University Housing office during business hours.
- Do not include any money for future Housing room and meal plan payments.

To Pay with Personal Check:
- Make checks payable to “University of Nebraska–Lincoln.” Do not include payment for other UNL departments.
- Include student name and eight digit NU ID number on the check.
- Pay the exact amount of the contract processing fee. Do not include any money for future Housing room and meal plan payments.
- Mail the check to: University Housing, University of Nebraska–Lincoln, PO Box 880622, Lincoln, NE 68588-0622.

Centralized Billing
The University of Nebraska–Lincoln has a centralized billing system. University Housing fees and any other incidental University Housing charges will be billed to the student through this system. The monthly bills are generally posted the last week of each month and due the 12th day of the following month. It is the student’s responsibility to view their account/bill through the University’s MyRed portal and make payments, as directed, to the Bursar’s office. Any charges incurred for tuition and fees, University Housing, telephone charges, NCard purchases, service charges from the University Health Center, Campus Recreation,
University Libraries, Lewis Training Table, and Parking Services will appear on one statement. After the contract processing fee has been sent to University Housing, remaining payments should be made to the Bursar’s Office.

Do not send cash through the mail. For further information on receipt of payments (excluding the contract processing fee), contact the Husker Hub (402) 472-2030.

Payments made for University Housing are transferable to other charges on the centralized bill, which will have a summary page detailing the specific charges and telephone numbers to call for questions about those charges. Unpaid bills are subject to late fees.

The Office of Scholarships and Financial Aid will credit all awards to the student’s UNL Student Account to be applied against tuition, fees, housing, and other institutional charges that have been incurred. For further information on disbursement of refunds, contact Husker Hub, 102 Canfield Administration Building, PO Box 880411, Lincoln NE 68588-0411, or Student Accounts at (402) 472-2030.

**Learning Community Billing**
The September bill will have a one-time $95 charge for students participating in a first year Learning Community.

**Husker Deferred Payment Plan**
The Husker Deferred Payment Plan (HDPP) offers students and parents an alternative payment option to ease the burden of having to make one large payment each semester. Students can either pay the full amount of their semester bill on the semester’s first payment due date, or pay it in two or three monthly installments. The plan is available for the First and Second semesters to all enrolled UNL students and covers tuition, mandatory fees, and contracted University Housing charges. Go to studentaccounts.unl.edu for more information.

**BILLING PLANS (TWO INSTALLMENTS)**
First-year students are required to choose any meal plan from: Big Red, Platinum, Diamond, or Sapphire meal plan. Apartment-style residents are not required to purchase a meal plan. All other residence halls require a meal plan. Rates are subject to change if the academic year dates change.

### TRADITIONAL HALLS
(ABEL, SANDOZ, HARPER, SCHRAMM, SMITH, SELLECK, MASSENGALE)

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### SUITE-STYLE
(EASTSIDE SUITES, UNIVERSITY SUITES, KNOLL RESIDENTIAL CENTER)

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<td>Double</td>
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### LOVE MEMORIAL HALL (PLUS FOOD ALLOWANCE)

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### KAUFFMAN RESIDENTIAL CENTER

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### APARTMENT-STYLE
(THE COURTYARDS, THE VILLAGE, MASSENGALE RESIDENTIAL CENTER)

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<td>4 Bedroom</td>
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# MEAL PLANS

Dining Services meal plans are designed to allow for greater flexibility for upper-division students. Freshmen can choose from a Big Red, Platinum, Diamond, or Sapphire meal plan. Learn more about meal plan options: [dining.unl.edu/meal-plans](dining.unl.edu/meal-plans).

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<td>Big Red 18/200</td>
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<thead>
<tr>
<th>Plan</th>
<th>Fall per meal pack</th>
<th>Spring per meal pack</th>
<th>AY per meal pack</th>
<th>Meals break down per week</th>
<th>Meals break down per semester</th>
<th>Meals break down per pack</th>
</tr>
</thead>
<tbody>
<tr>
<td>Big Red 18/200</td>
<td>18 meals per week</td>
<td></td>
<td></td>
<td>18 meals per week</td>
<td>18 meals per week</td>
<td>18 meals per pack</td>
</tr>
<tr>
<td>Platinum 14/600</td>
<td>14 meals per week</td>
<td></td>
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<td>14 meals per week</td>
<td>14 meals per week</td>
<td>14 meals per pack</td>
</tr>
<tr>
<td>Diamond 12/1000</td>
<td>12 meals per week</td>
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<td></td>
<td>12 meals per week</td>
<td>12 meals per week</td>
<td>12 meals per pack</td>
</tr>
<tr>
<td>Sapphire 10/1400</td>
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<td>10 meals per pack</td>
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<tr>
<td>Gold 250/1200</td>
<td>125 meals per semester</td>
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<td></td>
<td>125 meals per semester</td>
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<td>125 meals per pack</td>
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<tr>
<td>Silver 150/1000</td>
<td>75 meals per semester</td>
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<td>75 meals per semester</td>
<td>75 meals per semester</td>
<td>75 meals per pack</td>
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<tr>
<td>Bronze 100/500</td>
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<td>50 meals per semester</td>
<td>50 meals per semester</td>
<td>50 meals per pack</td>
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<tr>
<td>Herbie 25</td>
<td>25 meals per pack</td>
<td></td>
<td></td>
<td>25 meals per pack</td>
<td>25 meals per pack</td>
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</tr>
</tbody>
</table>

- **Dining Dollars**
  - $100 per semester
  - Carry over from fall to spring semester. Expires end of spring semester. No refunds.
  - $300 per semester
  - Carry over from fall to spring semester. Expires end of spring semester. No refunds.
  - $500 per semester
  - Carry over from fall to spring semester. Expires end of spring semester. No refunds.
  - $700 per semester
  - Carry over from fall to spring semester. Expires end of spring semester. No refunds.
  - $600 per semester
  - Carry over from fall to spring semester. Expires end of spring semester. No refunds.
  - $500 per semester
  - Carry over from fall to spring semester. Expires end of spring semester. No refunds.
  - $275 per semester
  - Carry over from fall to spring semester. Expires end of spring semester. No refunds.

- **Dining Dollars Reload**
  - $100
  - Carry over from fall to spring semester. Expires end of spring semester. No refunds.

- **Guests, Limits & Lockouts**
  - Up to three (3) meal plan swipes per meal period.
  - Students who use their allotted weekly meal plan swipes can use their Dining Dollars until their swipes reload on Sunday morning.

- **Price per academic year**
  - $4,793.00
  - $3,641.00
  - $2,601.00
  - $1,571.00
  - $270.00
The student’s signature on the contract indicates that the student has read, understands, and agrees to the contract policies and contract cancellation policies outlined within the University Housing Contract Policies booklet.

Athletes should not turn in a housing contract unless NCAA and Big Ten initial eligibility requirements are met. Once qualified as defined by the NCAA and the Big Ten, athletes should submit a residence hall contract. If the athlete does not attend UNL for any reason, the athlete will be personally liable for the applicable cancellation fees.

By signing a University Housing Contract, the student indicates acknowledgement of the obligation to comply with the Student Code of Conduct (studentconduct.unl.edu/student-code-conduct), the Rights and Responsibilities as a Resident (as documented in the Community Living Guide) (housing.unl.edu/contract-policies-documents) and this Residence Hall Contract (housing.unl.edu/contract-policies-documents).

The university has made every reasonable attempt to make sure the information contained herein is accurate at time of publication. However, we reserve the right to make corrections when necessary. Also, because University Housing tries to respond quickly to student concerns and to facilitate the best possible housing and dining program, we further reserve the right to make changes in operations as needed. Such changes may include, but are not limited to, location and availability of certain special interest housing, changes in dining service hours and location of break housing halls. Please refer to the University Housing website (housing.unl.edu) for changes and updates.

Updated May 2022