WELCOME TO THE ESTHER L. KAUFFMAN ACADEMIC RESIDENTIAL CENTER

Thanks to the generous donation of C. Edward and Carole L. McVaney, the Esther L. Kauffman Academic Residential Center is home to the University of Nebraska’s Jeffrey S. Raikes School of Computer Science and Management. We know that you will be pleased with the unique environment that has been designed to support this program. The Kauffman Academic Residential Center is named after Esther L. Kauffman, the mother of Carole McVaney. Mrs. Kauffman is a Nebraska native who had five children, all of whom attended the University of Nebraska.

Within the following pages, you will find more information about the amenities found at the Esther L. Kauffman Academic Residential Center along with contractual and other information you will need in order to complete the 2019-2020 Kauffman Center Housing Contract.

Again, welcome. If you have any questions, please contact:

University Housing  I  530 N. 17th Street  I  PO Box 880622  I  Lincoln, NE 68588-0622
Toll-free (800) 742-8800  I  Phone: (402) 472-3561  I  Fax (402) 817-4952  I  Email: housing@unl.edu  I  housing.unl.edu

IF YOU ARE UNDER AGE 18

1. A parent or guardian must co-sign as a guarantor. By affixing their signature as a co-signer and guarantor, the parent or guardian acknowledges responsibility for payment of room, meal plan, and other fees under the conditions of this contract should the student default on payment.

2. On-Campus Residency Requirement: The University of Nebraska-Lincoln requires all unmarried students with less than 27 credit hours and who are under 19 years of age prior to the first day of classes for the fall semester to live in University-approved housing for the entire academic year. This policy is in effect for the entire academic year.

3. If you are planning to live with parents/guardians and are within the allowable commuting distance, the Residency Requirement Form must be signed and returned to University Housing. To request a form, you may call (402) 472-3561 or visit http://housing.unl.edu/residency-requirements.

Besides living in University Housing residence halls, the following options are available to students:

• A student may reside in other university-approved housing. This includes approved fraternities, sororities, or co-ops.

• A student may live with their parent(s) or legal guardian(s) and commute from home, provided that this residence is within 30 miles of the University of Nebraska–Lincoln campus and the residency form has been returned to University Housing verifying your place of residence.

• A student may live with a close relative (grandparent, brother, sister, aunt or uncle) provided the relative is over 19 years of age, and the residence is within 30 miles of the University of Nebraska–Lincoln campus.

LIVING IN KAUFFMAN ACADEMIC RESIDENTIAL CENTER

Kauffman Residential Center was designed to foster a sense of community among program participants, with emphasis on space that provides opportunities to network with participating executives, government policymakers and researchers.

The Kauffman Center houses 116 residents with different suite styles for freshmen, sophomores and juniors/seniors (as space is available.) After the first year, students will enjoy private bedrooms. All suites include private bath facilities that will be shared with just one other student.

The floor plans to the right reflect approximate suite arrangements and furniture included in the suite.

All suites are fully carpeted, and window coverings are also provided. Other basics included in your room are a single “loftable” bed, mattress (extra long twin), mattress pad, desk, chair, 3-drawer dresser and a wastebasket. Single bedroom suites include a TV/DVD stand (identified as a “tall unit” in the drawings). Single bedroom suites with double bedroom suites include a TV/DVD stand (identified as a “tall unit” in the drawings). Single bedroom suites with living room suites have a TV stand in the living area. Suites are equipped with a MicroFridge (microwave plus 6.5 cubic foot refrigerator in one unit). A vacuum cleaner is included in the unit. In addition to conventional wired internet service in each student room, wireless internet services are also available. Students will need to register for wireless service once they arrive on campus. The Center also includes a 24-hour study area, TV game room, and laundry facilities.

By signing your University Housing Contract, you indicate your acknowledgement of your obligation to comply with the Student Code of Conduct (studentconduct.unl.edu/student-code-conduct), the Rights and Responsibilities as a Resident (as documented in the Community Living Guide) (housing.unl.edu/contract-policies-documents) and this Residence Hall Contract (housing.unl.edu/contract-policies-documents).

The university has made every reasonable attempt to make sure the information contained herein is accurate at time of publication. However, we reserve the right to make corrections when necessary. Also, because University Housing tries to respond quickly to student concerns and to facilitate the best possible housing and dining program, we further reserve the right to make changes in operations as needed. Such changes may include, but are not limited to, location and availability of certain special interest housing, changes in dining service hours and location of break housing halls. Please refer to the University Housing website (housing.unl.edu) for changes and updates.

A service of the Division of Student Affairs

The University of Nebraska does not discriminate based upon any protected status.

Please see go.unl.edu/nondiscrimination.
All residents of the Esther L. Kauffman Academic Residential Center must complete a Kauffman Center contract. Your Esther L. Kauffman Academic Residential Center contract includes:

- Room (including utilities/furnishings)
- Board (meals)
- Basic cable TV service
- Ethernet (wired) and wireless Internet access
- Membership in the Residence Hall Association (RHA)

The Kauffman Center contract covers the entire academic year (fall and spring semesters) or that portion thereof which remains when a student contracts to enter the Center after the fall opening date of August 22, 2019. This contract is legally binding for the entire academic year, and it can only be cancelled as stipulated under the Contract Cancellation Schedule.

**Note:** Your signature on the contract indicates that you have read, understand, and agree to the contract policies and cancellation policies outlined in the contract policies booklet.

**STUDENTS WITH DISABILITIES**

University Housing is committed to providing accommodation to students with disabilities in the residence halls. Students who require reasonable accommodation must have an accommodation plan issued by the Services for Students with Disabilities Office. In order to ensure that appropriate arrangements can be made, students with disabilities who need reasonable accommodation in the residence halls must contact the Director of Services for Students with Disabilities at (402) 472-3787 by May 15 (fall semester) or Oct. 15 (spring semester).

**ROOM AND MEAL PLAN**

The Kauffman Center contract includes a suite unit and meal plan of your choice based on your class standing. All incoming freshmen are required to have a suite and an All-Access meal plan contract valued at $11,175.

Sophomores and higher class standing can select the Red 440 Meal Pack with their room valued at $10,075. Juniors and higher class standing can select the White 250 Meal Pack with their room valued at $9,075.

**EARLY CHECK-IN**

Checking into Kauffman Center before the official opening day, Thursday, August 22, at 8 a.m., is highly discouraged. However, if circumstances necessitate your having to move in before official opening, you must submit an Early Arrival Request form located in your MyRed account. Permission may be granted according to the room assignment and move-in date. The guest room rate will be charged. The current guest room rate, which is subject to change, is $36 per day. The same fee will be applied for storage and/or occupancy.

The Jeffrey S. Raikes School of Computer Science and Management will not cover early check-in charges.

**CONTRACTS FOR ATHLETES**

Athletes: Do not turn in a housing contract unless you meet NCAA and Big Ten initial eligibility requirements. Once you have qualified, as defined by the NCAA and the Big Ten, you should submit your residence hall contract. If you do not attend UNL for any reason, you will be personally liable for the applicable cancellation fees.
MEAL PLAN OPTIONS

The meal plan/meal packs are valid at the four city campus residence hall dining centers (Abel, Harper, Selleck and Willa Cather) and three city campus grab n’ go shops (Husker Heroes, Husker Hoagies and Huskers-on-the-Go) as well as the east campus residence hall dining center (East Cafe). The Lewis Training Table is not accessible to non-athlete students, faculty or staff. A student must scan their Ncard to access both their residence hall and meal plan/meal block.

The contract includes room and the following meal plan/meal pack options:

- All-Access meal plan required for freshman students and available to students of higher class standing. This plan provides unlimited access to the residence hall dining centers or once per lunch period access to a grab n’ go location.
- Red 440 Meal Pack – meal scans available to sophomores or higher class standing (220 meal scans each semester)
- White 250 Meal Pack – meal scans available to juniors or higher class standing (125 meal scans each semester)
- Herbie 25 – Meal Pack scans may be added to the 440 or 250 Meal Pack once the meal pack is depleted.

The NCard is non-transferable and may be used ONLY by the student to whom it is issued. Answers to frequently asked questions are found at http://go.unl.edu/dining-FAQ.

ALL-ACCESS MEAL PLAN

- Newly admitted freshmen are required to have the All-Access meal plan.
- There is no limit to the scans (meals) per day unless your account has been locked out.
- Three free guest meals per semester apply only to the All-Access meal plan and are activated beginning with breakfast on the first day that contractual meals begin.
- Lockout locations/periods: Students choosing lunch at East Campus Deli, Husker Hoagies, Husker Heroes or Huskers On-The-Go will be prevented from entrance when scanning at a dining center during the same meal period. Likewise, if a student has scanned at a dining center, they will be locked out from scanning at one of the grab-n-go locations.

MEAL PACKS (RED 440 OR WHITE 250)

- Options are based on class standing at the start of the contracted term.
- Will be divided in half for the two semesters. For example, the Red 440 Meal Pack will be divided into 220 card scans (meals) per semester.
- Unused card scans will not be transferred to the next semester.
- Unused card scans will not be refunded.
- There is a limit of five (5) card scans per meal period. Students can use up to five (5) card scans per meal period in any dining center or grab-n-go location (Husker Hoagies, Husker Heroes, Huskers-On-The-Go).
- Not valid for meals served during semester breaks (i.e. Thanksgiving break, holiday break, spring break, etc.).

- Requests to add the Herbie 25 meal pack to an existing Red 440 or White 250 meal pack may be made through the University Housing portal.

HERBIE 25 MEAL PACK ADD-ON

- An add-on to either the Red 440 or the White 250 meal packs.
- Multiple Herbie 25 meal packs can be purchased.
- Unused card scans will not be transferred to the next semester.
- Unused card scans will not be refunded.
- There is no limit to card scans per day unless your account has been locked out. Students can use as many card scans as they would like per day in any dining center or grab-n-go location (Husker Hoagies, Husker Heroes, Huskers On-The-Go).
- Not valid for meals served during semester breaks (i.e. Thanksgiving break, holiday break, spring break, etc.).

GENERAL INFORMATION

- The meal plan and meal packs allow access to any of the dining centers and grab-n-go locations on city campus and at the East Campus Union.
- Serving times and changes to the serving times will be posted on the University Housing website and at the dining centers. Dining center and grab-n-go location hours of operation are posted on the University Housing website and the dining app.
- Full contractual meal service begins August 22, 2019.

MEAL PLAN CHANGES - CONTRACT CHANGES

Meal plan and meal pack increases and decreases can be made up until the eighth (8) day of semester classes through the University Housing portal. After this date, students can only increase their meal plan option (i.e. go from the Red 440 to the AllAccess). Students will only be able to view and select options that they are eligible for according to their class standing.

ADDITIONAL OPTIONS

If you have a class or work conflict with the dining center schedules, we will be happy to make special arrangements for you. If you’re not feeling well, the resident assistant on your floor will help you arrange to have meals brought to your room. University Dining Services takes pride in meeting vegetarian, vegan, allergy-sensitive and other dietary needs. If you have a special dietary need, contact the Assistant Director of University Dining Services.

GUEST MEAL ALLOWANCE

Anyone with an All-Access meal plan may bring a guest free of charge up to three times each semester to any one of the five dining centers. The guest allowance is good for all meals except the Holiday meal in December. The guest meal allowance is not applicable at any Grab ‘n Go locations. This guest allowance is designed to include family, friends, faculty or other guests in your living and learning experience with University Housing.
OPTIONS AND SERVICES

PAYMENT TERMS AND CONDITIONS
University Housing bills are applied to the student’s UNL Centralized Student Bill.

CONTRACT PROCESSING FEE
A nonrefundable $100 contract processing fee is due with your contract submission. Contract processing fees are due and payable to the Division of University Housing.

PAYMENT TYPES
TO PAY BY CREDIT/DEBIT CARD OR E-CHECK:
1. Log in to MyRED.
3. Click “Apply for Housing” in the red bar across the top of the page.
4. Select the term “2019-20 Academic Year Contract” and click “Save and Continue.”
5. Pay the nonrefundable $100 contract processing fee.

TO PAY WITH CASH:
• Do not mail cash.
• You may bring the exact amount to the University Housing office during business hours.
• Do not include any money for future Housing room and meal plan payments.

TO PAY WITH PERSONAL CHECK:
• Make checks payable to “University of Nebraska–Lincoln Housing.” Do not include payment for other UNL departments.
• Include student name and eight digit NU ID number on the check.
• Pay the exact amount of your contract processing fee. Do not include any money for future Housing room and meal plan payments.
• Mail the check to: University Housing, University of Nebraska–Lincoln, PO Box 880622, Lincoln, NE 68588-0622.

CENTRALIZED BILLING
The University of Nebraska–Lincoln has a centralized billing system. Housing fees and any other incidental Housing charges will be billed to you through this system. The monthly bills are generally posted the last week of each month and due the 21st day of the following month. It is your responsibility to view your account/bill through the University’s MyRed portal and make payments, as directed, to the Bursar’s office. Any charges incurred for tuition and fees, University Housing, telephone charges, Ncard purchases, service charges from the University Health Center, Campus Recreation, University Libraries and Parking Services will appear on one statement. After your advance payment has been sent to University Housing, your remaining payments will be made to the Bursar’s Office.

Do not send cash through the mail. For further information on receipt of your payments (excluding advance payment), contact the Bursar’s Office at (402) 472-1734. Payments made for University Housing are transferable to other charges on the centralized bill, which will have a summary page detailing the specific charges and telephone numbers to call if you have questions about those charges. Unpaid bills are subject to late fees. The Office of Scholarships and Financial Aid will credit all awards to your UNL Student Account to be applied against your tuition, fees, housing, and other institutional charges you have incurred. For further information on disbursement of refunds, contact the Office of Student Accounts, 124 Canfield Administration Building, PO Box 880413, Lincoln NE 68588-0413, or contact Student Accounts at (402) 472-2887.

CONTRACT CANCELLATION FEES
Contract cancellation fees will be the responsibility of the student and will not be paid by the Jeffrey S. Raikes School of Computer Science and Management.

COMPUTER LABS AND INTERNET ACCESS
University Housing residence halls have unlimited wired and wireless internet access in every room/hall. There is no monthly fee (to be compatible with campus internet connections, your computer must be equipped with an Ethernet card). Students need to register for wireless service once they arrive on campus. Free email accounts are available to all students through UNL Information Services.

HOUSING ASSIGNMENT
Incoming Freshmen – In June you will have the opportunity to meet other Kauffman candidates. Staff with the Raikes Program will pair you with a roommate. Room assignment notification will be available approximately at the end of July.

Current Kauffman residents – Contracts must be submitted by early April. Residents will work with the Kauffman Assistant Director of Residence Life regarding assignments during April. If the number of students in a class exceeds the number of suite spaces available, a lottery will be held.

LOFTS IN YOUR ROOM
Loftable beds are provided in all Kauffman bedrooms. Beds will be in the standard position when you move into Kauffman, but we will be glad to assist you in lofting the bed if you wish. Students are not allowed to bring their own lofts. Guard rails and ladders will be available at no charge from the Facilities office when you move in.

PARKING
Parking permits for most areas of campus can be obtained by contacting UNL Parking Services, located in the Stadium Drive Parking Garage, 402-472-1800.

ASSIGNMENT POLICIES
• The University of Nebraska, University Housing and the Jeffrey S. Raikes School of Computer Science and Management are not responsible for the loss of or damage to personal property (see Theft/Property Loss section).
• No rate adjustment will be made for those who have contracted for space as of a certain date and enter Kauffman Center at a later date. A resident’s suite may not be used by anyone other than the resident to whom it is assigned. Subletting of one’s suite is not permitted.
• University Housing reserves the right to assign a Raikes student to any floor plan type (regardless of the student’s classification) or to cancel a student’s contract if a student does not adhere to University Housing policies.
• University Housing further reserves the right to alter suite assignments when deemed necessary. This includes the consolidation of those students with others who do not have suitemates. Students will pay any expenses related to moving of personal belongings.

CONSOLIDATION (IF YOUR ROOMMATE LEAVES)
All suites must have two occupants. If you are in a suite alone, your available choices will include:
1. Selecting your own new suitemate
2. Moving to another room with another student with the same suite type
3. University Housing will assign you a suitemate

ROOM CHANGES
If your suitemate moves or you wish to change rooms, the Residence Director is the person to see. No suite changes will be made during the first three to four weeks of school while everyone is getting settled. Suite changes may occur at any time during the academic year (subject to the above limitation.) By federal law and University policy, suite/room assignments and changes cannot be made on the basis of race, color, religion, handicap, national or ethnic origin, or sexual orientation.
**CONTRACT CANCELLATION POLICIES**

YOU MUST CONTACT THE HOUSING DEPARTMENT DIRECTLY TO CANCEL YOUR CONTRACT. Notifying Admissions or your advisor will NOT cancel your housing contract.

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**CONTRACT CANCELLATION SCHEDULE**

<table>
<thead>
<tr>
<th>Cancellation date</th>
<th>Room cancellation amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic year</strong></td>
<td></td>
</tr>
<tr>
<td>Prior to May 1, 2019</td>
<td>$400</td>
</tr>
<tr>
<td>May 1, 2019–Aug. 15, 2019</td>
<td>$1500</td>
</tr>
<tr>
<td>Aug. 16, 2019–May 9, 2020</td>
<td>40% of remaining balance of contract</td>
</tr>
<tr>
<td><strong>New spring semester entrants</strong></td>
<td></td>
</tr>
<tr>
<td>Prior to Jan. 10, 2020</td>
<td>$400</td>
</tr>
<tr>
<td>Jan. 10, 2020–May 9, 2020</td>
<td>40% of remaining balance of contract</td>
</tr>
</tbody>
</table>

If contract cancellation occurs during the last two weeks of the semester, there will be no credit issued for the remaining days left in the semester.

University policy requires all unmarried students who have not reached the age of 19 prior to the first day of classes for the fall semester of the current academic year and who have less than 27 credit hours to abide by the on-campus residency requirement by living in university-approved housing. University Housing must adhere to this policy when addressing cancellations. This policy applies to both fall and spring semester entrants.

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**APPLICATION/NOTIFICATION OF CONTRACT CANCELLATION PROCESS**

We cannot take cancellations over the phone. You must contact the University Housing office directly to cancel your contract.

- Notifying Admissions or your advisor will NOT cancel your housing contract.
- Withdrawing or suspension from school will not automatically cancel your contract.
- In any instance where you want to cancel your housing contract, you must contact the University Housing Office directly by e-mail or mail. It is not possible for another UNL department to cancel your contract.

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**CANCELLING BEFORE HALL OPENING**

(I have NOT picked up my room key and/or have NOT checked into my assigned room/hall.)

Email housing.contracts@unl.edu with your name, NU ID and request to cancel.

You will receive confirmation (by email) that we have received your cancellation.

Students are held liable for room and meal plan charges until cancellation notification is acknowledged by University Housing. Students are also held liable for the cancellation amount shown in the contract cancellation schedule.

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**CANCELLING AFTER HALL OPENING**

(I have picked up my room key and/or have checked into my assigned room/hall.)

ANYONE WISHING TO CANCEL THEIR CONTRACT AFTER THEY HAVE PICKED UP THEIR KEY AND/OR CHECKED INTO THEIR ASSIGNED ROOM, MUST CONTACT THEIR RESIDENCE DIRECTOR (RD).

No cancellation will be considered without the proper residence hall check-out form completed and signed by the student. The social/hall government fee is non-refundable. A student who cancels the academic year contract for spring semester must vacate their room no later than the last day of finals week of the fall semester.

After hall opening, room and meal plan daily charges, through the last official occupancy (the day the proper check-out procedure and notification occurs), will be charged in addition to the cancellation amount shown in the contract cancellation schedule.

Students who are required to abide by the On-Campus Residency Requirement should contact their RD at least three weeks prior to their requested checkout date to obtain application materials and complete the On-Campus Residency Requirement release process.

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**CANCELLING YOUR CONTRACT BECAUSE YOUR ROOMMATE HAS CANCELLED OR MOVED OUT OF YOUR ROOM WILL NOT REDUCE YOUR CANCELLATION FEE.**
NO-SHOWS
Any student who does not request cancellation in writing directly with University Housing and who is not occupying the room by 6 p.m. on the first day of classes shall be considered a no-show. The contract will be cancelled as of that time unless an official notification of delay of arrival has been filed (written notice submitted and accepted by University Housing) by 4 p.m. on the first day of classes.

Students considered no-shows will be assessed the cancellation fee as stipulated in the Contract Cancellation Schedule plus the daily room charge.

CHECK-OUT PROCEDURES
The following check-out procedures must be adhered to when checking out of your room:

- Contact your Residence Director to receive permission.
- Once permission is granted, the student has 3 days in which to complete the move.

The RD will provide specific check-out instructions, some of which include:

- Contact your Resident Assistant (or any available RA) in advance to schedule a check-out time.
- Turn in your room key and mail box key to the front desk.
- Complete the web-based mail forwarding address process by accessing the Housing portal in your MyRed account.
- Pay for any damages.
- Sign and receive a copy of the Check-in/Check-out form.
- Notify UNL Registration and Records of address and phone number change.

If the preceding steps are not followed by the student, an improper check-out fee of $50 will be posted to the student’s account. Students required to comply with the on-campus residency requirement who check out prior to completing the release process will be assessed an additional fee of $50. The student is still responsible for properly completing the release process.

Students not living in the residence halls for the Spring Semester must check out of the hall by Saturday, December 21 at 10 a.m. If you feel your circumstances necessitate a special late check-out (for halls open over break), see your Residence Director.

PERSONAL PROPERTY REMAINING IN THE ROOM
Any personal property remaining in the room after the resident vacates the premises shall be considered abandoned. Housing will bill the resident an improper checkout fee and any costs associated with removal and disposal of belongings left behind.

LATE CLOSING/CHECKOUT FEE
Students living in halls which are closed over break periods are required to leave by 10 a.m. The final day and time to leave the halls at the end of the fall semester and academic year is Saturday at 10 AM. It is important to make transportation and other arrangements accordingly. If you need an exception due to participation in graduation ceremonies or have other reasons for requesting additional time, please contact your Residence Director at least a week prior to the UNL break or scheduled move-out time.

In cases of inclement weather, University Housing will monitor travel conditions and, if warranted, announce extended closing times. Because unapproved late closing and checkout can adversely affect hall staff travel arrangements and cleaning schedules, students who do not clear the premises by the announced schedule date/time will be charged an improper check-out fee of $50 for the first hour and late fees of $50 for each additional hour thereafter.
RIGHTS AND RESPONSIBILITIES AS A RESIDENT

MEAL PLANS
Same meal period policy: Students choosing a sack meal or lunch at East Campus Deli, Husker Heroes, Huskers-On-The-Go, or Husker Hoagies will not be able to enter another dining center during the same meal period. For additional procedures please refer to http://housing.unl.edu/dining/faq.shtml.

Missed meals policy: The All-Access meal plan allows for great flexibility in dining times and locations and presupposes occasional absenteeism, so no refunds will be granted for missed meals. In the case of prolonged illness, a credit (applied against future payments) may be given for days in excess of the first fourteen days of illness. All requests for meal refunds due to prolonged illness must be applied for within two weeks of the end of the illness, be in writing along with a letter from a doctor, and sent to the Assistant Director of Housing for Contracts and Student Services. In such cases, all meal plan costs, except that portion of the meal plan charge determined by University Housing associated with bond debt service will be credited to your account.

CARS, BICYCLES, ETC.
Parking permits for many areas of campus (e.g. Area R) can be obtained by contacting University Parking Services, located in the Stadium Drive Parking Garage at 402-472-1800. If you apply by the Parking Services deadline, you may receive the permit at the time you check in at your hall. Bicycle racks are located outside each hall. You may also store your bike in your room or in other designated indoor areas. You will need to bring a lock for your bicycle. Mopeds, motorcycles and electric/gasoline-powered scooters may not be stored in rooms/buildings.

COMMUNICATION
Housing staff may contact you by phone, mail or e-mail about a variety of issues such as your maintenance request, plans for holiday breaks, safety issues, etc. Help us provide you with quality service by responding in a timely manner.
You are responsible for checking your mailbox and email frequently. Any notices to a resident shall be deemed received by residents on the date delivered to the resident’s unit and email inbox.

COMPUTER/NETWORK
The University of Nebraska is committed to providing the best network and service connections possible to all residence hall students.

Housing staff may contact you by phone, mail or e-mail about a variety of issues such as your maintenance request, plans for holiday breaks, safety issues, etc. Help us provide you with quality service by responding in a timely manner.
You are responsible for checking your mailbox and email frequently. Any notices to a resident shall be deemed received by residents on the date delivered to the resident’s unit and email inbox.

Students connecting their personal computer to the university network are responsible for following all of the guidelines and regulations of the UNL Computer Use Policies and ResNet, available on the ResNet home page at http://resnet.unl.edu/wireless_network.shtml.
Personally-owned wireless routers are not permitted in the residence halls. If a student is found to be in violation of any UNL Computer Use Policies/ResNet policy, or fails to provide reasonable security precautions, updated anti-virus protection, or required system patches, his/her room computer port and/or wireless access may be deactivated. If a room computer port and/or wireless access has been deactivated for policy or system maintenance violations, a fee may be required to re-certify the computer and re-activate the port. Information Services staff (402-472-3535) are available to provide assistance by answering technical questions and making recommendations for personal computer maintenance.

EMAIL, PHONE, MAIL OR CAMPUS MAIL
University Housing staff may contact you by phone, mail or email. University Housing has established email as an official and primary means of communication to all of its residents.
We will use the email address indicated on your current contract to send you announcements and important Housing information. Students are responsible for reading all information sent to them via this email account. Electronic communications sent by University Housing will be deemed received on the next University business day after the day the email was sent. University Housing is not responsible for email communications blocked due to spam filter or blacklist restrictions imposed by the recipient’s mail service.

Students are expected to check their residence hall mailbox daily. Any notices to a student shall be deemed received by residents on the date delivered to the resident’s room/unit or mailbox.

LANDLORD TENANT ACT DOES NOT APPLY
In accordance with Neb. Rev. Stat. §76-1408 (1) Reissue 1996, 2002 Cum. Supp.) as amended, student is entering into this contract for a residence at an institution, which is incidental to the provision of education services, and therefore, this contract is not subject to the Nebraska Uniform Residential Landlord and Tenant Act.

HOUSING CALENDAR 2019-20

FALL SEMESTER

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
</tr>
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<tbody>
<tr>
<td>Halls open</td>
<td>Thurs., Aug. 22</td>
<td>8 a.m.</td>
</tr>
<tr>
<td>First meal of semester</td>
<td>Mon., Aug. 26</td>
<td>Breakfast***</td>
</tr>
<tr>
<td>Last meal before Thanksgiving</td>
<td>Tues., Nov. 26</td>
<td>Lunch***</td>
</tr>
<tr>
<td>Halls close for Thanksgiving</td>
<td>Wed., Nov. 27</td>
<td>10 a.m.*</td>
</tr>
<tr>
<td>Halls open after Thanksgiving</td>
<td>Sun., Dec. 1</td>
<td>1 p.m.</td>
</tr>
<tr>
<td>First meal after Thanksgiving</td>
<td>Sun., Dec. 1</td>
<td>Dinner***</td>
</tr>
<tr>
<td>Last meal of semester</td>
<td>Fri., Dec. 20</td>
<td>Lunch***</td>
</tr>
<tr>
<td>Halls close for fall semester</td>
<td>Sat., Dec. 21</td>
<td>10 a.m.</td>
</tr>
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SPRING SEMESTER

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>Halls open</td>
<td>Fri., Jan. 10</td>
<td>1 p.m.</td>
</tr>
<tr>
<td>First meal of semester</td>
<td>Sun., Jan. 13</td>
<td>Dinner***</td>
</tr>
<tr>
<td>Last meal before Spring Break</td>
<td>Fri., March 20</td>
<td>Lunch***</td>
</tr>
<tr>
<td>Halls close for Spring Break</td>
<td>Sat., March 21</td>
<td>10 a.m.</td>
</tr>
<tr>
<td>Halls open after Spring Break</td>
<td>Sun., March 29</td>
<td>1 p.m.</td>
</tr>
<tr>
<td>First meal after Spring Break</td>
<td>Sun., March 29</td>
<td>Dinner***</td>
</tr>
<tr>
<td>Last meal of semester</td>
<td>Fri., May 8</td>
<td>Lunch***</td>
</tr>
<tr>
<td>Halls close for spring semester</td>
<td>Sat., May 9</td>
<td>10 a.m.</td>
</tr>
</tbody>
</table>

Spring semester requests for cancellation or moves must be completed in accordance with the Residence Director’s letter as distributed during fall semester. If you have not received a letter by December 1, you must notify your residence director by December 3, or your transfer request may be denied.

*** For specific meal times at each complex, please check serving hours posted in the dining halls and on the housing website.