



NEBRASKA



SUMMER 2017

Housing Contract Policies

Selleck | Husker | The Village

University of Nebraska–Lincoln | housing.unl.edu

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RESIDENCE HALL INFORMATION

Three residence halls are available for students attending the 2017 Summer Sessions at the University of Nebraska–Lincoln.

- Selleck Hall is located on City Campus and houses undergraduate, graduate and non-traditional students.
- Husker Hall is located on the perimeter of City Campus and houses graduate, upperclass and non-traditional students. (no freshmen)
- The Village is located on City Campus and houses graduate, upperclass and non-traditional students. (no freshmen)

	SELLECK HALL	HUSKER HALL	THE VILLAGE
CAMPUS	CITY CAMPUS	CLOSE TO CITY CAMPUS	CITY CAMPUS
Type of Hall	Traditional	Traditional	Apartment-Style
Double Rooms	YES	—	—
Single Rooms	Dependent upon availability	YES	Single bedrooms in 2 (limited availability) and 4 bedroom units.
Student Type			
Freshmen	YES	—	—
Non-traditional Freshmen	YES	YES	YES
Upperclass	YES	YES	YES
Graduate	YES	YES	YES
Type	Coed by floor	Coed by wing	Coed (not in unit)
Physically challenged rooms available	YES	—	YES
Dining/Meal Plan	Required/part of contract	Optional	Optional
Available kitchen	No	Yes, shared student kitchen	Yes, in each unit
Number of Residents	456	39	469
Number of Floors	3	3	5
Elevators	Yes	No	Yes

FAMILY HOUSING

The residence halls were designed to accommodate single students. Families with minor children are not allowed in the residence halls. Students who have custody of children may contact the Division of University Housing Family Housing Office at 402-472-3753 or call toll free at 1-800-742-8800 and ask for Family Housing.

During the summer sessions, married students with no dependents, who both have NU ID numbers, may each submit a residence hall contract for a double room (with board when applicable) requesting one another

as roommates. One of the students must be enrolled for at least three credit hours during one of the regular summer school sessions (does not include extension or correspondence courses). A copy of the marriage certificate must also be presented to the Division of University Housing. Married couples will be assigned to a room in a summer residence hall in a male designated area. Rooms are equipped with two single beds and there is access to community bathroom facilities.

COMPLETING THE 2017 SUMMER CONTRACT

THE DEADLINE FOR PRIORITY SUMMER ROOM ASSIGNMENTS IS APRIL 1, 2017.

The earlier you submit your contract, the better your chances are of receiving your summer hall choice (within the Housing guidelines).

Current University of Nebraska-Lincoln students will be eligible to access and complete a summer 2017 online residence hall contract after 10 a.m. on March 1, 2017.

Contract completion instructions:

1. Access the MyRED website: <http://myred.unl.edu>
2. Enter your NU ID and MyRED password
3. Select "Access the Housing Portal" under "Residence Halls"
4. Select "Contract" in red banner
5. Choose the contract for 2017 Summer
6. Follow the prompts
7. Pay \$80 non-refundable advance payment
 - Advance payments may not be charged to your student NCard.
 - Can pay online by MasterCard, Visa or Discover credit/debit cards or e-check.

- Can pay by mailing a paper check. Be aware that the contract priority date will be the date that you signed the housing contract. If you have a strong preference of room assignment or if you wish to retain the room you live in currently, we recommend submitting your signed contract by the April 1, 2017 priority date.
- Cash payments are accepted only when paid in person at the Division of University Housing Contracts Office, 1115 N 16th St, Lincoln, NE 68588-0622. Do not send cash in the mail. Office hours are 8 a.m.-5 p.m., Monday through Friday.
- Advance payments are applied to the student's final summer housing charges.

NOTE: You will be assigned to your first (1) hall preference. Your specific room number will be available on the portal shortly before your contract move-in date.

APRIL 1 "PRIORITY DATE"

CURRENT SPRING 2017 RESIDENTS IN HALLS OPEN FOR SUMMER 2017:

Submit your contract by April 1, 2017 to be considered for residency in your current (Spring 2017) room and room type during Summer 2017.

WHO'S WHO IN THE HALLS/RHA

Assistant Director for Residence Life (ADRL): The Assistant Director for Residence Life supervises the Residence Directors and the Residence Life Services Supervisor. They are responsible for a variety of administrative and programming functions, and serve as a resource and referral agent for all complex residents. If you need assistance, your ADRL is another staff member available to help you.

Community Service Officer (CSO): Security personnel are assigned to each complex to ensure a safe living environment. They monitor building security at night, during which time they can be seen walking the floors of the complex. They can be contacted through the main desk in each complex from midnight to 6 a.m.

Desk Assistant (DA): The front desk staff is here to assist you and provide you with services to make your new home a comfortable place to live. These services include: answering questions, sorting mail, selling stamps, providing change, checking out keys, making copies, monitoring front door security, signing in overnight guests, etc.

Night Clerk: Night clerks provide safety and security in each building by monitoring the activity and entryways into buildings, responding in crisis situations and answering questions. Night clerks are on duty from midnight to 8 a.m. daily.

Resident Assistant (RA): Residence Assistants are upperclass students who live throughout the residence halls. Your RA is available to answer any questions you might have, keep you informed and help you get involved on campus.

Residence Director (RD): A full-time Residence Director lives in an apartment in your residence hall. Your RD provides personal guidance, advises hall government, coordinates major hall activities, administers room changes, serves as a University hearing officer and supervises the RA staff.

Residence Life Services Supervisor (RLSS): The Residence Life Services Supervisor coordinates the administrative functions of the halls, including supervising the hall desk operations. The RLSS will be happy to help you with questions concerning desk services, or any of the other administrative aspects of the complex.

Residence Hall Association (RHA): The student government of the halls/complexes and the Residence Hall Association are given an allotment of money per person, per semester for overall government activities. This amount is included in the room and meal plan total. You may contact RHA at (402) 472-1095.



TRADITIONAL HALLS POLICIES

ITEMS TO NOTE:

- Single rooms in Selleck will depend on room availability.
- Summer room assignments will be available via the Portal before you check into your summer hall.
- A student's room may not be used by anyone other than the resident to whom it is assigned.
- Husker will have single rooms only.

TRADITIONAL HALL CONTRACT INCLUDES:

- Room (including utilities/furnishings)
- Meal plan
- Basic cable TV service
- Ethernet (wired) and wireless Internet access
- Membership in the Residence Hall Association (RHA)
- Refrigerator
 - Husker rooms have a 9.7 cubic ft. refrigerator/freezer and 1000 watt microwave oven.
 - Selleck has a 4.8 cubic foot refrigerator/freezer.

Each student has a desk, chair, bookshelves, extra-long twin bed with a mattress, dry erase board, full-length mirror, mattress pad, drawer space, closet, bulletin board and both wireless and Ethernet Internet access. Students must provide their own Ethernet cable. Each room has a basic cable television hook-up. More details are available in the "Lofts in Room" section of this booklet.

ELIGIBILITY

To be eligible to live in any of the halls open for summer, a student must be enrolled/registered for either Summer 2017 or Fall 2017 at the University of Nebraska-Lincoln. Additional requirements for:

- Husker: Residents must be a graduate student, upper-class, or non-traditional student.

TERM LENGTH

Your traditional residence hall contract covers the entire session(s) you select on your contract or that portion which remains when you contract to enter the hall after the session's opening date. This contract is legally binding for the entire session(s) you have chosen and it can only be cancelled as stipulated in the "Contract Cancellation" section of this booklet. The residence hall contract is adopted and incorporated as set forth fully herein.

INTERIM HOUSING

May 6-13, 2017 (Traditional Halls Only)

This is a one week period in between the spring semester and the summer Pre-session. Students may sign up by selecting Interim on the summer housing contract and must also contract for the summer Pre-session, the Eight-Week session or All Summer. Students must contract for the entire Interim period. No partial contracts are available during the Interim period.

August 10-16, 2017

This is a one week period in-between the Second Five-Week summer session and the 2017-2018 academic year. Only students with contracts for both are eligible for Interim housing. Students will be given instructions in July to inform their Residence Directors of their plans for Interim. The interim room rate will be \$35 per night and there will be instructions (and cost) for purchase of an Interim dining ticket. Interim charges will appear on the student's centralized student account at the end of September.

- A student assigned to the same room for both the Second Five-Week summer session and the 2017-2018 academic year must visit the front-desk of the hall on Thursday, August 10, to check-in for 2017-2018 academic year. Beginning at 10 a.m. on Thursday, August 10, students will not be able to access their hall or room unless they have checked-in for 2017-2018 at the front desk.
- A student assigned to different rooms for the Second Five-Week summer session and the 2017-2018 academic year must check out of their summer room by 2 p.m. on August 10 and may check into their fall assigned room on the same day. The hall Residence Director will help coordinate your move.

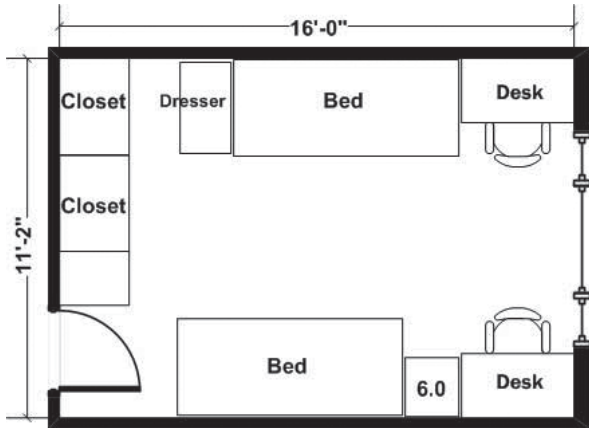
Students who do not wish to be charged for the week of August 10-16 must remove all of their belongings and completely check out of the summer hall by 2 p.m. on Thursday, August 10. They will be able to check in again for the fall semester starting, Thursday, August 17, at 8 a.m.

FLOOR PLANS

Hall complexes include: special study rooms, 24-hour study areas, computer labs with Internet access, TV lounge, game room, laundry facility and air conditioning. All room dimensions are approximate measurements. Room sizes will vary within a hall. Apartment-style hall floor plans are available on page 9.

SELLECK HALL

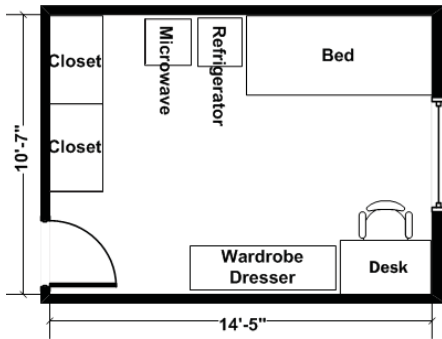
Selleck rooms include extra-long twin beds, a 4.8 cubic foot refrigerator/freezer, desks, dressers, a dry erase board on each door and a full-length mirror.



HUSKER HALL

Husker Hall has one community kitchen available for resident use. Students must provide all pots, pans, plates, etc. and must store these items in their rooms.

Husker rooms include an extra-long twin bed, a 9.7 cubic foot refrigerator/freezer and a microwave, a dresser and a desk. Husker is locked on a 24-hour basis and residents are issued outside door keys. The Residence Director or Manager will post regular office hours and on-call staff information near the entrances.



HUSKER

SESSION CHANGES

Changes to your contract session(s) must be requested, via e-mail or letter, by Friday at noon before the last week of the current session. A \$30 processing fee will be assessed for each session change that is requested after the contract is submitted. An additional \$50 administrative charge will be assessed in those instances in which the student does not adhere to the deadline.



TRADITIONAL HALL SUMMER 2017 BILLING RATES

No rate adjustment will be made for those who have contracted for space as of a certain date and check into the residence hall at a later date.

- Traditional Halls Only: To be eligible for Interim housing (May 6-13), you must contract for Summer Pre-session, the Eight-Week Summer Session or for All Summer. There is no meal service during summer Interim and the charge is for the room only. (See Interim Housing)
- Scholarships (athletic or otherwise) may not cover the additional cost of a single room. Residents are responsible for any excess billing left after the scholarship(s) has been applied to the UNL Student Account bill.
- All charges for room/meals will be uploaded to the centralized bill at the start of the very first session of the contracted period. Residents wanting to pay by session (if contracting for more than one session), must request this option by emailing housing@unl.edu. There is a processing fee of \$20 that will be assessed. View the Payment Due row in the chart below for specific dates.

TRADITIONAL HALLS

	INTERIM*	PRE-SESSION	1 ST FIVE WEEK SESSION	2 ND FIVE WEEK SESSION	PRE & 1 ST FIVE WEEK SESSIONS	PRE, 1 ST & 2 ND FIVE WEEK SESSIONS	1 ST & 2 ND FIVE WEEK SESSIONS	ALL SUMMER
	For this section: rate includes between session nights							
Start/End Date	5/6-5/13	5/14-6/3	6/4-7/8	7/9-8/10	5/14-7/8	5/14-8/10	6/4-8/10	5/6-8/10
Check In Date/Time	5/6 after 4 pm (or when room is ready)	5/14 after 2 pm	6/4 after 2 pm	7/9 after 2 pm	5/14 after 2 pm	5/14 after 2 pm	6/4 after 2 pm	5/6 after 4 pm
Check Out Date/Time		6/3 before 8 am	7/8 before 8 am	8/10 before 2 pm	7/8 before 8 am	8/10 before 2 pm	8/10 before 2 pm	8/10 before 2 pm
Payments Due	June 12	June 12	July 12	August 12	June 12	June 12	July 12	June 12
Selleck Dbl/21 Meals	\$123	\$708	\$1203	\$1132	\$1946	\$3113	\$2370	\$3236
Selleck Dbl/14 Meals	\$123	\$691	\$1174	\$1105	\$1900	\$3039	\$2314	\$3162
Selleck Sgl/21 Meals	\$187	\$868	\$1475	\$1388	\$2386	\$3817	\$2906	\$4004
Selleck Sgl/14 Meals	\$187	\$851	\$1446	\$1361	\$2340	\$3743	\$2850	\$3930
Husker Sgl* (no meals included)	\$187	\$469	\$797	\$750	\$1289	\$2062	\$1570	\$2249

*For Meal Plan information, refer to the "Meal Plans/Food Service" section in this booklet.

Note: Apartment-style rates are on page 9 and Meals Only plan rates are on page 13.

APARTMENT-STYLE HALL POLICIES

ITEMS TO NOTE:

- Located at 16th and Y Streets, 1055 N. 16th.
- Summer Village (North) contracts are available on floors 1 and 2.
- Most four bedroom units include a bonus storage room, plus a large entryway coat closet.
- Meal plans are NOT included in the apartment-style rates and are not required.
- Staying in the apartment-style hall for Summer 2017 does not guarantee you a spot in 2017-2018. You must have a contract for 2017-2018 in order to be guaranteed an available room in a unit.
- Summer room assignments will be available on the portal a few days before check-in.
- A student's room may not be used by anyone other than the resident to whom it is assigned.

APARTMENT-STYLE CONTRACT INCLUDES:

The apartment-style hall contract includes a private bedroom in a fully-furnished* two-bedroom or four-bedroom "apartment-style" living unit. Bathrooms are shared with only one other resident.

All utilities are included: heat/AC, water, electricity, garbage. High-speed Ethernet and wireless Internet access and basic Cable-TV are included for each private bedroom, plus another Cable-TV hookup in the living room area of each unit.

Fully furnished*:

- Full kitchen: refrigerator/freezer with ice maker, self-cleaning oven stove, microwave, dishwasher, eating counter with two stools, wastebasket.
- Living room: sofa, chair, end table and entertainment center stand (36"W x 24"D x 30"H)
- Bedroom: Loftable/adjustable bed (extra-long twin) 36" x 80", mattress/mattress pad, pillow, study/computer desk (50"W x 24"D x 30"H) and chair, desk: 24" x 24" x 30", dresser: 30" x 24" x 30", closet: 43 1/2" x 72" tall, closet shelf: 43 1/2" x 12 1/4", window coverings/vertical blinds, wastebasket.
- Bathrooms: tub/shower and wastebasket.
- An upright vacuum cleaner is provided for each unit and an initial general purpose cleaner will be provided by Housing in order to maintain and protect unit appliances and fixtures.

ELIGIBILITY

To be eligible to live in any of the halls open for Summer 2017, a student must be enrolled/registered for either Summer 2017 or Fall 2017 at the University of Nebraska-Lincoln. Applications for waiver of this condition may be made in writing to the Assistant Director of Housing for Contracts and Student Services.

The apartment-style hall is designed for upperclass, graduate, or non-traditional students who are ready for a more independent living environment.

Also, a student must:

- Have previously lived in a UNL residence hall, or
- Be a newly admitted transfer student, or
- Be a non-traditional student

TERM LENGTH

The Apartment-Style contract begins May 6, 2017 and ends August 10, 2017. Partial summer contracts are not available for apartment-style housing. Summer contracts become available March 1, 2017. Only students with a summer 2017 contract may live in the apartment-style

hall. This contract is legally binding for the entire summer and it can only be cancelled as stipulated in the "Contract Cancellation" section of this booklet.

Contracts effective after May 6, 2017:

- After finalizing the contract, the student must wait a minimum of 24 hours before moving into their assignment. This waiting period allows staff to inform current residents of their new roommate.
- No rate adjustment will be made for those who have contracted for space as of a certain date and enter the hall at a later date.

FALL INTERIM HOUSING

August 10-16, 2017

This is a one week period in-between the Second Five-Week summer session and the 2017-2018 academic year. Only students with contracts for both are eligible for interim housing. Students will be given instructions in July to inform their residence directors of their plans for Interim. The interim room rate will be \$35 per night and there will be instructions (and cost) for purchase of an interim dining ticket. Interim charges will appear on the student's centralized student account at the end of September.

A student assigned to the same room for both the Second Five-Week summer session and the 2017-2018 academic year must visit the front-desk of the hall on Thursday, August 10 to check-in for 2017-2018 academic year. Beginning at 10 a.m. on Thursday, August 10, students will not be able to access their hall or room unless they have checked-in for 2017-2018 at the front desk.

A student assigned to different rooms for the Second Five-Week summer session and the 2017-2018 academic year must check out of their summer room by 2 p.m. on August 10 and may check into their fall assigned room on the same day. The hall residence director will help coordinate your move.

Students who do not wish to be charged for the week of August 10-16 must remove all of their belongings and completely check out of the summer hall by 2 p.m. on Thursday, August 10. They will be able to check in again for the fall semester starting, Thursday, August 17 at 8 a.m.

FLOOR PLANS

Hall complexes include: special study rooms, 24-hour study areas, computer labs with Internet access, TV lounge, game room, laundry facility and air conditioning. All room dimensions are approximate measurements. Room sizes will vary within a hall. There are four-bedroom living units available and a limited number of two-bedroom living units available. The apartment-style hall includes a kitchen with a full size refrigerator and stove in every apartment unit. Students must provide all pots, pans, plates, etc.

MOVING BETWEEN BEDROOMS OR UNITS

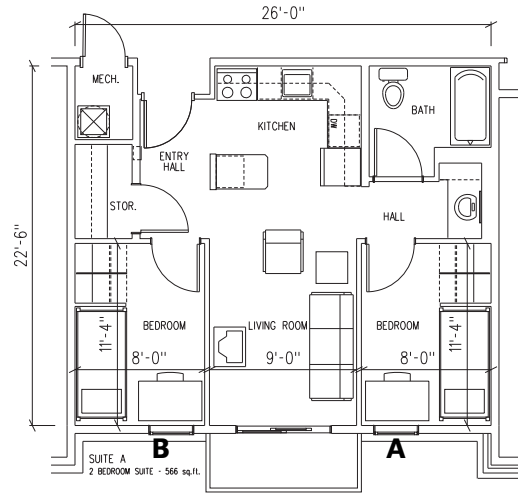
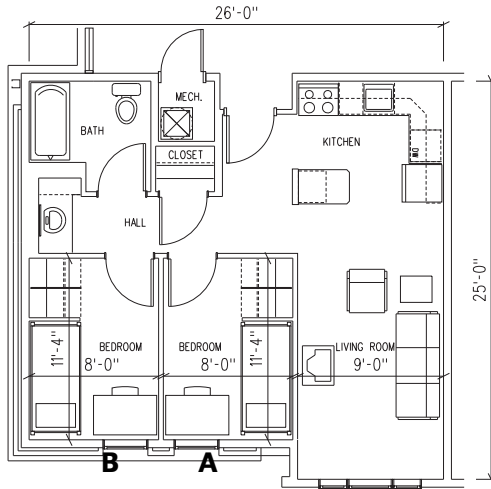
Each unit has either two or four bedrooms marked 'A', 'B', 'C', or 'D' to which each resident is assigned. Residents must reside in their assigned bedroom and suite. Residents can request a bedroom or unit switch by coordinating the move in advance with the hall Residence Director. Any moves done without following the proper procedure will be charged a \$50 administration fee.

If any moves are made without the proper authorization from the Housing Office (before hall opening) or the Residence Director (after hall opening), a \$50 administration fee will be charged to each student involved.

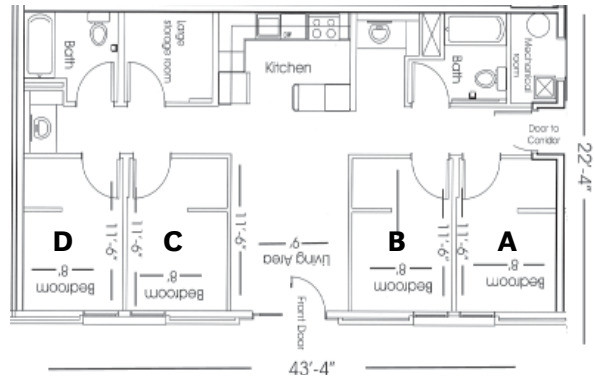
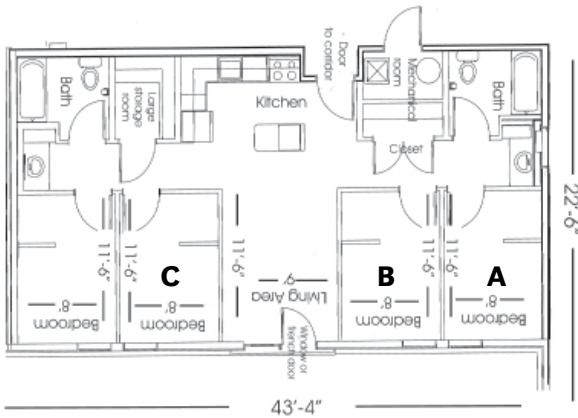


APARTMENT-STYLE HALL POLICIES (continued)

THE VILLAGE 2-BEDROOM FLOOR PLANS



THE VILLAGE FLOOR PLANS 4-BEDROOM FLOOR PLANS



APARTMENT-STYLE (THE VILLAGE) SUMMER 2017 BILLING RATES

No rate adjustment will be made for those who have contracted for space as of a certain date and check into the residence hall at a later date. Scholarships (athletic or otherwise) may not cover the additional cost of apartment-style rooms. Residents are responsible for any excess billing left after the scholarship(s) has been applied to the UNL Student Account bill.

APARTMENT STYLE/THE VILLAGE

Contracted period is from May 6 to August 10. This hall is not available by session. The contract* price does NOT include a meal plan. For meal plan information, refer to the "Meal Plans/Food Service" section in this booklet.

All charges for room/meals will be uploaded to the centralized bill at the start of the contracted period. Residents wanting to pay by session (June 12, July 12 and August 12) must request this option by emailing housing@unl.edu. There is a processing fee of \$20 that will be assessed.

	Contract Amount*	Adv. Payment	Due June 12
2-bedroom unit	\$2,892.00	\$80.00	\$2,812.00
4-bedroom unit	\$2,629.00	\$80.00	\$2,549.00

APARTMENT-STYLE HALL POLICIES (continued)

ACCESS TO UNIT FOR BATHROOM MAINTENANCE/CLEANING

University Housing Facilities staff will enter each unit every other week in order to maintain/clean the bathroom areas. By signing the contract, the student agrees to scheduled access for this purpose.

CARPET CARE

An upright vacuum cleaner is included and must remain within each unit. To reduce damage and preserve the appearance of your carpet, you should vacuum at least weekly. If a food or beverage spill occurs, immediately clean it up with a cold, wet cloth. Be sure to contact the Facilities/Operations office right away if you have difficulty removing the stain. Promptly reporting any spills or stains will help minimize the likelihood of permanent damage and the charges billed to the student.

KITCHEN, APPLIANCES AND LAVATORIES

Each unit will be furnished with a packet of User Guides for the appliances in the unit. Residents are expected to familiarize themselves with this information prior to using the equipment in order to avoid misuse or damage to the kitchen area or appliances. Kitchen areas are to be maintained in a safe and sanitary condition. If unsafe or unsanitary conditions are noted by Housing complex staff, residents will be required to correct the situation. If it is necessary for Housing staff to clean the kitchen area to restore the unit to safe and sanitary conditions, the cost of such cleaning will be borne by the residents of the unit.

Lavatories, sinks, toilets and all water and plumbing apparatus shall be used only for the purpose for which they are constructed. Sweepings, rubbish, rags, ashes, or other foreign substances shall not be thrown into the plumbing apparatus. Any damage, and the cost of cleaning or repairing plumbing resulting from misuse, shall be borne by residents.

PAPER PRODUCTS

Paper products are not provided in the apartment-style hall. Students are responsible for providing their own toilet paper, paper towels, etc.

PATIOS

We ask your assistance in maintaining a clean and attractive appearance throughout the apartment-style hall, including patios and balconies. Please keep patios uncluttered and swept clean. On patio areas, you may use only outdoor patio furnishings. For example, chairs, tables and other furniture must be cleared with the RD or you will be asked to remove it. You may not store, dry, hang, or drape items such as clothing, towels, linens, rugs, signs, flags, or have unsightly personal property on your patio or balcony. For the safety of others, do not throw any items, including, but not limited to, cigarette or cigar butts, from your balcony. Students found responsible for creating or participating in these types of unsafe behaviors may lose their ability to continue residing within the units. For the safety of all, no sitting on, hanging from, or climbing on railings, or throwing items from balconies is allowed.

RESIDENT ROOMS/UNITS

Furnishings provided must remain within the unit. Beds must remain on their frames and desk units and other furniture must be left completely assembled. Beds are adjustable/loftable, and if a resident elects to lower his/her bed so there are excess pieces of equipment, such excess parts must be stored within the confines of the unit. Waterbeds or self-assembled lofts are not permitted.

You are not permitted to paint, wallpaper, use stickers or decals, or otherwise modify finished surfaces in any permanent manner. Picture rails are provided in living rooms and bedrooms for your use; hangers to use with the rails will be provided at no cost to residents. You are also permitted to use "3M" tabs for lighter-weight posters, pictures, etc. You are not permitted to use nails, screws or "Plasti-Tak" (or other similar

products) because those items cause permanent damage to painted or finished surfaces. If you have questions about specific products that you may want to use within your unit, please check with the Facilities/Maintenance Operations office before installation of such items.

SATELLITE TELEVISION DISHES

Satellite television dishes are not permitted.

TRASH

Residents are responsible for removal and proper disposal of trash from within their unit. Please place all trash in tightly closed plastic bags and immediately deposit them down the chutes. Trash may never be left in the hallways or on the balcony/patio outside your unit. Residents shall never dispose of hazardous materials of any nature whatsoever in any trash receptacles, dumpsters or similar containers such as "sharps", etc. Containers are provided for usual and customary housing complex waste and trash.

UNIT CONDITION, REPAIRS AND ALTERATIONS

Residents are to maintain units in a good, clean, safe, and sanitary condition (reasonable wear and tear excepted). Except in the event of an emergency, requests for repairs or services must be submitted online to University Housing. The maintenance request form is available at fixit.unl.edu. In case of malfunction of utilities or damage by fire, water, or similar cause, notify University Housing staff immediately. Emergency phone numbers can be found at fixit.unl.edu. Notify Housing staff promptly of: water leaks, electrical problems, carpet holes, broken glass, broken locks or latches, malfunction in heating, air conditioning or other equipment, and any condition which poses a material hazard to health or safety. Once the notice is received, University Housing staff will act with reasonable diligence in making repairs and reconnections. Housing will provide normal maintenance and repairs within the unit without additional charge to residents. The cost of significant repairs made necessary by abuse or misuse of the unit and the surrounding areas by residents or their guest(s) will be borne by the resident(s). Residents are not permitted to make any alterations or improvements to the unit or surrounding areas.

UNIT LIGHTING

Contact the Facilities Operations office if it is necessary to replace burned-out light fixtures within your unit. Use of colored light bulbs in any exterior fixture is prohibited. Because there are no exterior electrical outlets at the apartment-style hall, you may not place extra lighting (such as holiday lights) outside of your unit, nor can interior outlets be used to support this type of lighting, since opening and closing of doors can cause light cords to become frayed.

UNIT LIVING AGREEMENTS

Apartment-style residents will enjoy a great deal of freedom and students are expected to exhibit mature and responsible behavior. One step that we utilize to ensure a quality living environment for all residents is to have the residents of each unit complete a "Unit Living Agreement," outlining expectations within the unit on lifestyle matters such as guest visitation, quiet hours and cleanliness. You will be provided a model agreement form to be used as a basis for discussion with your roommate(s). It is important that all members of the unit take part in this important discussion and sign off on the form, which will be held on file with University Housing and can be renegotiated with assistance from your Resident Assistant (RA).



ASSIGNMENT POLICIES AND PROCEDURES

To request a residence hall accommodation, submit the Summer 2017 residence hall contract online with an \$80 advance payment. Assignments are made on a first-come, first-served basis and contracts received by April 1, 2017 will have the highest priority. Students who wish to be roommates should request each other as roommates on their respective contracts.

The Division of University Housing:

- Will attempt to assign students to the specific unit, type of unit and roommates requested. Depending on availability, this may not always be possible.
- Reserves the right to reassign student to different units when deemed appropriate and necessary.
- Reserves the right to alter room assignments and double/single status when necessary. This includes consolidation of those students with double room contracts who do not have roommates.

All residents within a unit will be of the same biological sex. A student's room may not be used by anyone other than the resident to whom it is assigned.

By Federal law and University policy, room assignments and room changes cannot be made on the basis of race, color, religion, disability, national or ethnic origin, or sexual orientation.

Room assignments will be available on the Housing portal in MyRed shortly before the date they check into their summer hall.

ELIGIBILITY

To be eligible to live in any of the available residence halls during the summer, a student must be enrolled/registered for either Summer 2017 or Fall 2017 at the University of Nebraska-Lincoln.

For additional requirements, refer to traditional hall and apartment-style hall policies.

- Husker: Residents must be a single graduate or non-traditional student.
- Apartment-style halls are designed for upperclass, graduate or non-traditional students who are ready for a more independent living environment.

Also, a student must:

- Have previously lived in a UNL residence hall, or
- Be a newly admitted transfer student, or
- Be a non-traditional student

TERM LENGTH

Traditional halls (Selleck and Husker): The traditional residence hall contract can be contracted for one or more summer sessions. See the "Traditional Halls" chart for more details.

Apartment-style hall: The apartment-style contract is contracted for the entire summer period. The contract begins May 6, 2017 and ends August 10, 2017. Partial summer contracts are not available. See page 8 for more details.

INTERIM HOUSING

Traditional Halls (Selleck and Husker): The Traditional residence halls have interim contracts in May and August. See page 5 for more details.

Apartment-style hall: The apartment-style halls have interim contracts in August. See page 8 for more details.

PRIORITY ASSIGNMENTS/ROOM RETENTION

University Housing will attempt to assign students to the hall and room type (double/single/2 or 4 bedroom) requested, but will not be able to do so in all cases. If you have special needs, let us know when you submit your contract.

All individuals living in Selleck, Husker, or on a designated apartment-style hall floor as of February 20, 2017 may retain the same room

(same single/double status) if they turn in a summer contract for the entire summer no later than April 1, 2017. Residents not meeting the April 1, 2017 deadline may request to keep the same room at a later date. If the late request can be accommodated, a \$50 fee will be charged for the extra processing required.

If you will be a resident in Selleck, Husker, or live on a designated apartment-style hall floor during the next academic year (2017-2018): Our goal is to minimize moves for students who will live in the residence halls for 2017-2018. We will try to assign students to the same hall and room in the summer to which they will be assigned in the fall. Those students must submit housing contracts for both the Second Five-week summer session and the 2017-2018 academic year.

PARENT/GUARDIAN SIGNATURE REQUIRED IF UNDER 18

If you are under 18 when you sign the contract, a parent or guardian must cosign the contract as a guarantor. By affixing his/her signature as a cosigner and guarantor, the parent or guardian acknowledges responsibility for payment of room, board and other fees under the conditions of this contract should you default on payment.

UNDER 16 POLICY

No student, age 16 or under, is allowed to reside in the residence halls without prior approval by the Housing Director.

EARLY CHECK-IN

Checking into the halls early is not permitted during the summer.

Traditional Halls - In order to reside in the halls before Pre-Session begins, students need to contract for the entire May Interim Period. Charges will not be pro-rated for those who have contracted for the Interim but move in after the Interim begins. Early Check-in is not allowed for 1st Five- or 2nd Five-Week Summer Session.

Apartment-Style - The apartment-style hall does not have a May interim session. Early check-in before May 6 is not permitted.

LATE ARRIVAL

Students arriving later than the first day of classes, must inform University Housing. If they do not contact the Housing Office, their housing contract will be cancelled as a no-show, their room assigned to someone else and adjusted housing charges will be uploaded to their UNL centralized bill.

NO-SHOWS

Any student who does not request cancellation in writing directly with University Housing and who is not occupying his/her room by 6 p.m. on the first day of their contracted summer session shall be considered a no-show. The contract will be cancelled as of that time unless an official notification of delay of arrival has been filed (written notice submitted and accepted by University Housing) by 4 p.m. on the first day of classes.

Students considered no-shows will be assessed the cancellation fee of \$80, plus the daily room charge for the days their room was held. No-shows are required to be in compliance with the on-campus residency requirement. For information about the release process contact the Residence Life office at (402) 472-3885. This policy applies to both Fall and Spring semester entrants.

ROOM/HALL CHANGES

The Housing Department wants your stay at UNL to be an enjoyable one. If you believe that a different room/hall is a better fit for you, our staff will try to accommodate your request. Note: under Federal law and University policy, room assignments/changes cannot be based on the basis of race, color, religion, disability, national/ethnic origin, or sexual orientation.

From Single to Double (Selleck Hall only): If you wish to change from a single-room contract to a double-room contract, submit a request with

ASSIGNMENT POLICIES AND PROCEDURES (continued)

your hall Residence Director. Single to double-room requests require that you have a roommate request at the time of the change. Your RD will inform you and your new roommate of the cost difference and the charges will be reflected on your consolidated bill(s).

****Note:** Husker Hall rooms are single rooms only. No double-room requests will be honored in Husker Hall.

From Double to Single Room (Selleck Hall only): If you wish to change from a double-room contract to a single-room contract, submit a request with your hall Residence Director. Note that your UNL account must be up-to-date before you will be allowed to convert to a single room. Your RD will inform you of the cost difference and the charges will be reflected on your consolidated bill.

Hall Change: If you wish to change your summer Residence Hall, you must get permission to do so from both the Residence Director of your current hall and the Residence Director of the hall to which you wish to move. If the request is approved, your hall RD will give you a form that will note the date the change (and any corresponding charges) is to be effective. Your signature on this form indicates that the room portion of your contract is being changed with your approval.

IF YOUR ROOMMATE MOVES

Traditional Halls: If one student leaves a double room, the other student must take the room as a single and pay the higher rate. Due to the high number of residents on campus during the summer, the Division of University Housing reserves the right to alter room assignments and double/single status when necessary. This includes consolidation of those students in double-capacity rooms who do not have roommates. Please be aware that you may be assigned a new roommate at any time.

Apartment-Style Hall: If a roommate moves out of your apartment-style unit, you may not switch bedrooms without the approval of the residence director. Facilities needs time to clean the newly-opened room, and your RD may have already assigned someone new to that room in your unit. Any moves done without proper authorization will result in a \$50 administration fee, charged to each student involved.

ROOMMATE READY RULE

A current resident occupying a double room alone will need to keep one side of the room clear in case a roommate is assigned on short notice. After the first week of classes, a roommate may be assigned with 24 hour notice to allow the current occupant time to prepare to receive a new roommate. If the room is not ready to receive the new roommate, the current occupant will be billed a \$50 inconvenience fee. A student who refuses to prepare the room for a new roommate may be subject to other action which could include being moved to another room or having her/his contract converted to a single room contract.

LOFTS IN ROOM

Included in your contract:

- Selleck Hall rooms are furnished with two loftable/adjustable beds. Furniture in the rooms may not be moved or stored.
- Husker Hall rooms are furnished with one regular bed. Residents may request a loft bed after they have checked into the room. Furniture in the rooms may not be moved or stored.
- The apartment-style hall bedrooms are furnished with a loftable/adjustable bed in each bedroom. These beds can be set at three different heights: regular height, captain's height (approximately 24 inches off the floor), or lofted height (approximately 67 inches off the floor).

Please note: Students are not allowed to bring their own lofts. Furniture in the rooms may not be moved or stored. Halls with loftable/adjustable beds will have beds in the lofted position when you move into the hall, but facilities will be glad to assist you in lowering the bed. Guard rails and ladders will be available at the Facilities Office when you move in at no additional charge.

ROOM FURNITURE

Furniture in rooms may not be removed or stored.

STUDENTS WITH DISABILITIES

University Housing is committed to providing accommodation to students with disabilities in the residence halls. Students who require reasonable accommodation must have an accommodation plan issued by the Services for Students with Disabilities Office. In order to ensure that appropriate arrangements can be made, students with disabilities who need reasonable accommodation in the residence halls must contact the Director of Services for Students with Disabilities at (402) 472-3787 a minimum of three weeks prior to the desired move in date. Such early contact will allow for individual needs to be determined before the student arrives on campus.

LANDLORD TENANT ACT DOES NOT APPLY

In accordance with Neb. Rev. Stat. §76 - 1408 (1) Reissue 1996, 2002 Cum. Supp. as amended, student is entering into this contract for a residence at an institution, which is incidental to the provision of education services, and therefore, this contract is not subject to the Nebraska Uniform Residential Landlord and Tenant Act.



MEAL PLANS/FOOD SERVICE

SELLECK HALL

A meal plan is required with the Selleck Hall contract.

Residents may choose either the:

- 21 meals per week plan
- 14 meals per week plan (any 14 of the 21 meals served Mon.-Sun.)

HUSKER/APARTMENT-STYLE HALL

A meal plan is NOT required (nor included in the contracted price) with Husker Hall or apartment-style contracts. Residents may purchase a separate dining plan for meals served at the Summer Dining Center.

- Summer residents of Husker and the apartment-style hall may add a (14 or 21 meal per week) meal plan when completing the contract.
- Summer residents who did not add a meal plan at the time of contract completion can make a request via email to housing@unl.edu. Include your name, NU ID and which meal plan you are requesting, 14 or 21 meals per week. Meal plan charges and a contract change fee of \$30 will be added to your centralized bill.
- For more information, see the Meals-Only section below.

Beginning on the first day of classes for each session, dining services provides 21 meals each week (breakfast, lunch and dinner Monday through Sunday). Meals will be available during the hours posted at the dining hall. The contract presupposes a certain amount of absenteeism, so no refunds will be granted for missed meals.

Dining Services uses the campus NCard as the computerized photo meal card. If you do not already have your NCard, you will need to obtain one at the NCard office, located in room 121 of the Nebraska Union on City Campus. There will be a charge for the card.

- No meals are served during Spring Interim (May 6-15), and no dinner is served on August 10.
- Brunch and dinner will be offered over Memorial Day weekend and 4th of July for students with a meal plan.
- The last meal served as part of the Summer sessions will be lunch on August 10, 2017.
- The first meal served as part of the academic year contract is breakfast on Monday, August 21.
- Students with 2017-2018 contracts who choose to remain on campus during August Interim (August 10-16) may purchase an interim meal contract (or may pay cash) for the meals served

during the August Interim. Interim meal contracts may be purchased at the Selleck front desk during the Second Five-Week summer session.

MEALS-ONLY CONTRACTS (For commuter students)

Summer Meals-Only contracts will be available in early May and completed via MyRed and require an \$80 advance payment. Meals will be served at the designated summer dining hall. Cancellation of a Meals-Only contract before the end of the contract period must be requested in writing via email or letter. There is an \$80 cancellation fee. Meal charges will be posted to the UNL centralized bill.

MEAL PLAN CHANGES/CANCELLATIONS

Changes to your meal plan must be requested via email.

Selleck – A student may change their plan any time after the contract is submitted. Each change that is requested is assessed a \$30 contract change fee on their UNL Student Account. Selleck residents are required to have a meal plan; therefore, they are unable to cancel the meal plan.

Husker/apartment-style hall – A student may change, add, or cancel their meal plan at any time after the contract is submitted. Each change that is requested is assessed a \$30 contract change fee on their UNL Student Account. There is an \$80 cancellation fee.

MEAL INGREDIENTS

We make every effort to label the menu items being served and identify the ingredients. At times, however, the ingredients of menu items will not be posted, and the possibility also exists that the ingredients and/or nutritional content may vary from what is posted. Manufacturers may change the formulation of the food without our knowledge and accurate nutritional information for certain product(s) may not be available. Any customers concerned about food ingredients should be aware of these risks and proactive about their food choices. It is ultimately the responsibility of the customer to decide whether to eat certain foods. The University will not assume any liability for adverse reactions to foods consumed or to items one may come into contact with while eating at a University establishment. For questions regarding the ingredients of the menu items or any other questions about food contents, please consult a member of the dining center's management team at any time. If you believe you may have disability-related food allergies or other dietary needs related to a disability, please contact Services for Students with Disabilities, at (402) 472-3787.

MEALS-ONLY SUMMER 2017 BILLING RATES

(For residents of Husker Hall, the apartment-style hall and commuter students.)

All charges for meals will be uploaded to the centralized bill at the start of the very first session of the contracted period. Residents wanting to pay by session (if contracting for more than one session), you must request this option by emailing housing@unl.edu. There is a processing fee of \$20 that will be assessed. View the Payment Due row in the chart below for specific dates.

	INTERIM	PRE-SESSION	1 ST FIVE WEEK SESSION	2 ND FIVE WEEK SESSION	PRE & 1 ST FIVE WEEK SESSIONS	PRE, 1 ST & 2 ND FIVE WEEK SESSIONS	1 ST & 2 ND FIVE WEEK SESSIONS	ALL SUMMER
Start/End Date	5/6-5/13	5/15-6/2	6/5-7/7	7/10-8/10	5/15-7/7	5/15-8/10	6/5-8/10	5/15-8/10
Payments Due	N/A	June 12	July 12	August 12	June 12	June 12	July 12	June 12
21 Meals per Week	N/A	\$399	\$678	\$638	\$1097	\$1755	\$1336	\$1755
14 Meals per Week	N/A	\$382	\$649	\$611	\$1051	\$1681	\$1280	\$1681

For this section: rate includes between session nights

BILLING POLICIES

ADVANCE PAYMENT

An \$80 non-refundable advance payment must be paid with all Summer Housing Contracts.

- Only advance payments should be paid directly to the University Housing office.
- Scholarship checks should be sent to the Financial Aid office.
- Pay the exact amount of your advance payment only. Do not include any money for future University Housing room and board payments.

To pay by credit/debit card or e-check:

1. Access your MyRed account and enter your 8-digit NU ID number and password.
2. Click on "Access the Housing Portal" under "Residence Halls."
3. Click on "Contract" on the top red bar.
4. Select the 2017 Summer room and board contract.
5. Follow the prompts to complete payment.

To pay with cash:

- Do not mail cash.
- You may bring the exact payment amount to the University Housing office during business hours.

To pay with a paper check:

- Make paper checks payable to "University of Nebraska-Lincoln Housing." Do not include payment for other UNL departments.
- Include student name and 8-digit NU ID number on the check.
- Checks must be received 72 hours before the start of the session
- Mail the paper check to:
University Housing
University of Nebraska-Lincoln
1115 N. 16th St.
P.O. Box 880622
Lincoln, NE 68588-0622

BILLING PLANS

Summer 2017 rates are available on:

- Page 7 – Traditional Halls
- Page 9 – Apartment-Style Hall
- Page 13 – Meals-Only Contracts

DELINQUENT ACCOUNTS

In the case of late payment, a late fee will be added to the student's centralized billing account. If the delinquent account is not cleared by payment, an "administrative hold" will be placed on the student's University registration and records. In addition, the student's contract may be cancelled and the student may be evicted from the residence hall.

UNL STUDENT CENTRALIZED BILLING

The University of Nebraska-Lincoln has a centralized billing system. Any charges incurred for tuition and fees, housing, NCard purchases, service charges from the University Health Center, Campus Recreation, University Libraries, Lewis Dining Center and Parking and Transit Services appear on one statement. Your UNL bill is available on your MyRed web page at myred.unl.edu approximately the last week of each month.

After you have submitted your contract, your remaining housing balance will be billed by the Student Accounts Office via MyRed, and payment must be made to the Bursars Office, according to the payment schedule. The \$80 advance payment is applied as a credit to the final room and/or board charges of your contract. Payments made for University Housing are transferable to other charges on the centralized bill. A late charge will be added for past due payments. Do not send cash through the mail. For further information on receipt of your payments (excluding the \$80 housing advance payment), contact the Bursar's Office at 402-472-1734.

CONTRACT CANCELLATION

We cannot take cancellations over the phone. You must contact University Housing in writing to cancel your contract.

- Notifying Admissions or your advisor will NOT cancel your housing contract.
- Withdrawing or suspension from school will NOT automatically cancel your contract.
- In any instance where you want to cancel your housing contract, you must contact University Housing directly.
It is not possible for another UNL Department to cancel your contract.
- Your roommate's cancellation will not result in a cancellation fee waiver for your contract.

CANCELLING PRIOR TO THE BEGINNING OF THE CONTRACTED PERIOD:

(Student has NOT picked up the room key and/or has NOT checked into the assigned room/hall.)

A cancellation fee of \$80 will be assessed. Students are held liable for room and meal plan charges until cancellation notification is acknowledged by University Housing. Students are also held liable for the cancellation amount shown in the contract cancellation schedule.

To cancel:

1. Log into MyRed.
2. Click on "Access the Housing Portal" located under "Residence Halls."
3. Click on "Contract" located in the navigation bar.
4. Choose the "2017 Summer - Room & Board" contract and click "Save & Continue."
5. Click "Cancel Contract" link in the top right corner.
6. Read all cancellation policies and then choose a reason for cancelling.
7. Click Cancel Contract.
8. Click OK.
9. You should receive notice of your cancellation within 24-48 business hours.

CONTRACT CANCELLATION (continued)

CANCELLING DURING THE CONTRACTED PERIOD:

(Student has picked up the room key and/or has checked into the assigned room/hall.)

Student wishing to cancel their contract after they have picked up their key and/or checked into their assigned room, must contact their residence director (RD). No cancellation will be considered without the proper residence hall check-out form completed and signed by the student.

After hall opening, room and meal plan daily fees, through the last official day of occupancy (the day the proper check-out procedure and notification occurs), will be charged in addition to the \$80 cancellation fee.

**When contacting University Housing by email, please be sure to indicate a subject and include your name and NUID number. University Housing responds to all emails within 48 business hours. If you do not receive a response, the email has not been received by our office.

THE DIVISION OF UNIVERSITY HOUSING RESERVES THE RIGHT TO CANCEL A STUDENT CONTRACT IF:

1. The student fails to check into the hall by 6 p.m. on the first day of classes without making arrangements with University Housing to arrive late. This is considered a “no-show” cancellation and carries an \$80 fee plus one night’s room charge.
2. The student causes or permits any damage or misuse of the residence hall or permits the residence hall to be used for illegal purposes.
3. The student creates a disturbance or interferes with the right of other residents to enjoy peaceful occupancy of the premises.
4. The student threatens harm to self or others.
5. The student violates any rule set forth in the Residential Housing Rights and Responsibilities booklet.
6. The student does not make timely payment of his or her account.

CHECKOUT PROCEDURES

Checkout arrangements must be made with your Residence Director/ Manager or with any Resident Assistant. You will need to set up an appointment to check out. At that time, you will need to turn in your key or key card and the room record card, pay for any damages, complete forwarding address information online and sign and receive a copy of the Check-In/Check-Out form. No credit will be calculated earlier than the date of official contract cancellation as established by the residence hall staff. An improper checkout by the resident will result in an additional fee of \$50.

The Second Five-Week Session ends on August 10. All summer residents, with the exception of those assigned to the same room for the academic year, are required to vacate their rooms no later than 2 p.m. on that date. Residents who have been assigned to a different hall or room for the 2017-2018 academic year may move to the fall assigned room on August 10. Students who choose to move to (or to store their belongings in) their fall assigned room on August 10 will be charged for the week of August 10-16. (See Interim Housing, page 5 (Traditional Halls) and page 8 (apartment-style hall).

LATE CLOSING/CHECKOUT FEE

Selleck and Husker are open throughout the summer and a student can select which sessions they are staying.

- Students who have not contracted for on-campus housing for the Fall 2017 term are required to leave by Thursday, August 10 at 10 a.m.

The apartment-style hall is open throughout the summer and the contract is only for the whole summer, not sessions.

- Students who have not contracted for on campus housing for the Fall 2017 term are required to leave by Thursday, August 10 at 10 a.m.

It is important to make transportation and other arrangements accordingly. If you need an exception due to participation in graduation ceremonies or have other reasons for requesting additional time, please contact your Residence Hall Director at least three weeks prior to the end of the summer term.

In cases of inclement weather, University Housing will monitor travel conditions and, if warranted, will announce extended closing times.

Because unapproved late closing and checkout can adversely affect hall staff travel arrangements and cleaning schedules, students who do not clear the premises by the announced schedule date/time will be charged an improper check-out fee of \$50 for the first hour and late fees of \$50 for each additional hour thereafter.

ABANDONED PROPERTY

Any personal property with an estimated value of \$250 or more that is abandoned on the premises of University Housing will be subject to the following:

- A notice will be mailed to the student at the student’s most recent address on record. A University Housing staff member will also attempt to contact the student on their cell phone.
- The notice will be sent within one week of the end of the contract between the individual and University Housing.
- The notice will describe the abandoned property, a contact person and phone number, the location where the property can be claimed, and date by which the property must be claimed. This date will be no later than 14 days from the postmark date of the notice.
- If the property has not been claimed by the specified date, the property will become the property of UNL and will be subject to UNL’s policy on surplus property.

Notice is not required to be mailed to the student for abandoned property with an estimated value of less than \$250. If the property is determined to have an estimated value of less than \$250, a 14-day waiting period will ensue at the end of which ownership shall immediately transfer to UNL and will be subject to UNL’s policy on surplus property.

RIGHTS AND RESPONSIBILITIES AS A RESIDENT

As with any community, there are policies that must be followed so that all residents can live together cooperatively and maintain a positive living-learning environment. The residence halls allow students a great deal of independence, responsibility and freedom.

This living space requires that students possess the life skills that are needed to live in an independent living environment. Residents are expected to exhibit mature and responsible behavior. We expect you to read this information because you are held accountable for your behavior and the choices you make. When there are large groups of people living together, there is a need for community standards so everyone has the same opportunities and everyone is treated with respect.

University Housing reserves the right to deny or cancel a housing application or contract if University Housing, in its reasonable discretion, determines that a student's past/current behavior or a student's criminal convictions indicate a possible risk to the safety, health or life of any person or property, or presents a serious disruption to the University Housing community or living-learning environment.

CONSEQUENCES OF INAPPROPRIATE BEHAVIOR

As a member of a residence hall community, it is your responsibility to let others know if you think they are violating your rights, just as someone may let you know if you violate their rights. Staff members will also address inappropriate behavior.

We view discipline as another part of the learning process. Students who choose to violate University or University Housing policy will be referred to the residence director or to the Office of the Dean of Students.

Possible sanctions include:

- Verbal warning
- University probation or warning
- Educational requirement
- Behavior requirement
- Contract relocation
- Contract termination (regular cancellation fees will apply)
- Suspension
- Expulsion
- Restitution: While we hope you will not find yourself involved in such a hearing, should you need more information, refer to the Student Code of Conduct (<http://stuafs.unl.edu/dos/code.shtml>) found in the Undergraduate Bulletin, which addresses sanctions and the appeal process.

SERIOUS VIOLATIONS

Certain regulations have been developed to assist in protecting your rights and the rights of other community members. Many policies are a matter of courtesy. Inappropriate behavior or unlawful activities may result in immediate termination of your residence hall contract (regular cancellation fees will apply), your relocation to another hall and/or referral to the Office of the Dean of Students or the appropriate law enforcement body. Such violations include, but are not limited to the following:

- Possessing, using, or selling drugs (including alcohol, marijuana, narcotics, or prescription drugs intended for use by another individual)
- Arson or tampering with fire equipment (i.e. fire extinguishers, alarms, exit signs, smoke detectors, sprinkler systems, speaker system, strobe lights, etc.).
- Abuse (physical or verbal) and/or battery of a resident or staff member.
- Possession of firearms or weapons, possession of explosives (including fireworks).
- Throwing or dropping objects out of windows.

- Trespassing in residence hall rooms or opposite sex bathrooms.
- Possession of stolen property.
- Tampering with the mail or mailboxes.
- Other inappropriate behavior deemed so by Housing personnel.

ACCIDENTS/LOSSES

Residents are required to immediately report any fires, accidents, injuries and/or property damage occurring in the unit. This enables us to promptly assist you and, in some cases, minimize the extent of damages.

ALCOHOL POLICY

State law and University regulations state that the possession or consumption of alcohol in any University residence hall is prohibited, regardless of the student's age. In addition, it is a University policy violation to be in a room where alcohol is present.

- Possession or display of containers with residues that held, or were intended to hold, alcoholic beverages is also not permitted.
- Alcohol-related conduct that infringes upon the rights of the others to a quiet, orderly living environment or that poses danger to self or others is not acceptable under any circumstances.
- University Police and residence hall staff reserve the right to dispose of alcohol.
- Residents in violation of this policy are subject to:
 - Mandatory attendance of an alcohol education class, as well as conduct probation, behavioral requirements, alcohol evaluation, relocation, contract cancellation (should such an action occur, full cancellation fees will apply), suspension, expulsion, arrest and/or prosecution.
 - University Housing staff reserve the right to contact parents/guardians about any resident who is transported to detox or the hospital for acute alcohol intoxication.
- Your guests are subject to this policy; residents will be held similarly accountable for the actions of their guests.
- Additionally, individuals responsible for secondary hosting of a gathering at which alcohol is present are also in violation of University policy. Secondary hosting is defined as awareness or knowledge of such a gathering in one's own room with the resident taking no steps to discourage its occurrence. Refer to the "Step by Step Process of the Behavioral, Alcohol and Drug Intervention Plan," page 22.

BULLYING

Behaviors with the purpose to bully, intimidate, harass, and/or physically harm a potential roommate either in-person, verbally, or through electronic medium (including but not limited to social media websites, texts, email, and/or instant messaging) may result in assignment to a different room and/or residence hall and/or cancellation of the housing contract. Cancellation of your contract by the Division does not relieve you of any fees and/or charges owed under this contract.

CANDLES, APPLIANCES AND EXTENSION CORDS

You may not have lighted candles, burn incense, or use open heating coil appliances within the residence halls. For safety reasons, toaster ovens, quesadilla makers, electric skillet and electric grills (e.g. George Foreman grills) are not permitted in the traditional halls. Feel free to bring popcorn poppers, toasters, blenders, small microwaves (750 watts), small electric sandwich makers or coffee pots. All extension cords must be U.L. approved. Multiple outlet ("octopus") plugs must be in good working order and have a self-contained circuit breaker or surge protector.



RIGHTS AND RESPONSIBILITIES AS A RESIDENT (continued)

CARS, BICYCLES AND INTER-CAMPUS TRANSPORTATION

Student parking lots and garages are available within a few blocks of the halls. Permits may be obtained through the UNL Parking and Transit Services Office, located in the Stadium Drive parking garage, Suite A, 402-472-1800. For summer parking rates and information, please visit parking.unl.edu.

Husker Hall residents may obtain a Husker lot permit application (Area M only) from the Family Housing Office, located at 1115 N. 16th Street, room 306 (through March), and at 530 N. 17th St. (April).

Bicycle racks are located outside each hall. You may also store your bike in your room or in other designated indoor areas. You will need to bring a lock for your bicycle. Mopeds, motorcycles and electric/gasoline-powered scooters may not be stored in rooms/buildings.

Husker Hall is six blocks east of City Campus. Students choosing to live in Husker Hall during the summer should realize that the inter-campus shuttle bus, in operation during the academic year, is not expected to be available during the summer.

StarTran, the Lincoln City bus line, provides service in front of Husker Hall and Love Library (located on City Campus) at approximately 30 minute intervals, except on Sundays. Information about StarTran services is available at <http://www.lincoln.ne.gov/city/pworks/startran/>. Residents who pay student fees may obtain a free bus pass by presenting their NCards at the UNL Parking and Transit Services Office located in the Stadium Garage.

COMPUTER NETWORK

The University of Nebraska is committed to providing the best network and service connections possible to all residence hall students. Students connecting their personal computer to the University network are responsible for following all of the guidelines and regulations of the UNL Computer Use Policies and ResNet, available on the UNL home page at http://resnet.unl.edu/wireless_network.shtml.

Personally-owned wireless routers are not permitted in the residence halls. If a student is found to be in violation of any UNL Computer Use Policies/ResNet policy, or fails to provide reasonable security precautions, updated anti-virus protection, or required system patches, his/her room computer port may be de-activated. If a room computer port has been deactivated for policy or system maintenance violations, a fee may be required to re-certify the computer and re-activate the port. Information Services staff (402-472-3535) are available to provide assistance by answering technical questions and making recommendations for personal computer maintenance.

DECORATIONS

Combustible decorations present a fire hazard in a residence hall room. Therefore, use of such decorations is strongly discouraged. Cut greenery, trees or branches are NOT permitted in rooms and light strings are not allowed in hallways. All items placed on the door of the unit must be above the doorknob to comply with Fire Code Standards.

DRUG POLICY

State law and University regulations prohibit possession, use and/or distribution of illegal drugs, drug paraphernalia and/or controlled substances (including marijuana, narcotics, or prescription drugs intended for use by another individual) in any University residence hall. In addition, it is a University Housing policy violation to be in a room where drugs are present or being used. University Conduct Hearing Officers will use preponderance of evidence as the basis for their conduct decision. Any of the following evidence could provide a preponderance of evidence, indicating that the student charged with the drug violation more than likely engaged in the alleged misconduct.

Examples of preponderance of evidence include, but are not limited to:

- Identification of the smell of marijuana or other illegal drugs by

law enforcement personnel or other credible person.

- Concealment activities such as, but not limited to: covering the room smoke detector or otherwise interfering with the operation of the smoke detector, fan in the window blowing air out of the room, open window when temperatures are very cold or very hot, rug or similar barrier under the room door, smell of air freshener/perfume/cologne, burning incense or candles, use of dryer sheets, etc.
- Comments overheard from the parties in the room related to possession or use of marijuana or other illegal drugs and/or the concealment of its possession or use.
- Presence of drug paraphernalia: glass pipes, bong, tobacco pipe, toilet paper/paper towel rolls with dryer sheets, rolling papers, etc.
- Signed incident reports from third parties such as roommates or floormates.
- Residents in violation of this policy are subject to:
 - Mandatory attendance of a drug education class as well as conduct probation, behavioral requirements, drug use evaluation, relocation, full contract cancellation (should such an action occur, full cancellation fees will apply), suspension, expulsion, arrest, and/or prosecution.
 - University Housing staff reserves the right to contact parents/guardians about any resident who is in violation of this policy or is transported to detox or the hospital for drug use health concerns.
- Your guests are likewise subject to this policy and residents will be held similarly accountable for the actions of their guests.
- See the chart on page 22, "Step by Step Process of the Behavioral, Alcohol, and Drug Intervention Plan," for more information.

EMAIL, PHONE AND CAMPUS MAIL

University Housing has established email as an official and primary means of communication to all of its residents. However, Housing staff may contact you by phone, mail or email.

We will use the email address indicated on your current contract to send you announcements and important Housing information. Students are responsible for reading all information sent to them via this email account. Electronic communications sent by University Housing will be deemed received on the next University business day after the day the email was sent. University Housing is not responsible for email communications blocked due to spam filter or blacklist restrictions imposed by the recipient's mail service.

Students are expected to check their residence hall mailbox daily. Any notices to a student shall be deemed received by residents on the date delivered to the resident's room/unit or mailbox.

EMERGENCY PROCEDURES

Familiarize yourself with the emergency procedures in your hall. Contact your RA, RD, or University Police if you need emergency assistance.

FIRE HAZARD WARNING

DO NOT store any items in the furnace closet area of your living unit or block air intake vents outside of the furnace closet area. Failure to comply can result in a fire that endangers not only your life, but the lives of others in the building. Anyone who fails to adhere to this policy will be held responsible for any resulting damages. No storage of flammable materials in the units is allowed.

FIRE SAFETY EQUIPMENT

As a member of the residence hall community, you are relied upon and held responsible for keeping fire safety equipment in good working order. Therefore, you may not render the smoke detector(s) in your room/unit inoperable and you should report any malfunctions or inoperable smoke detector(s) to the facilities staff as soon as possible.

- According to the State Fire Marshal, the residence halls at

RIGHTS AND RESPONSIBILITIES AS A RESIDENT (continued)

UNL meet, and in many cases exceed, the state Fire and Life safety codes.

- Halls are equipped with safety equipment including smoke detectors and sprinklers in each room in most halls.
- Any person who misuses fire safety equipment (including, but not limited to, the following: misuse of smoke detectors, tampering with the sprinkler system, etc.) will be subject to severe disciplinary action and/or arrest. If you are aware of anyone who misuses fire safety equipment, report it to the staff and you may receive a cash reward provided by the Residence Hall Association.
- Objects are not to be hung on or within 18 inches of the sprinkler heads. Any sprinkler head discharge will lead to the immediate dispatch of the fire department, evacuation of the affected areas and a prompt and thorough investigation.
- Anyone who fails to adhere to this policy will be held responsible for any resulting damages.
- Fire regulations state that hallways shall not be used for storage of any personal property at any time.

FIRE SAFETY EVACUATION

- Everyone is expected to evacuate the hall immediately when a fire alarm sounds. Follow posted procedures for fire evacuation.
- You are expected to participate in hall drills to familiarize yourself with building evacuation procedures.

FACILITY MISUSE/CLEANLINESS

You and your roommate(s) are responsible for the condition of your room/unit and its contents. You will be charged for any damages beyond normal wear and tear. The condition of the common areas (lounges, hallways, elevators, and laundry rooms) is also the responsibility of the floor residents. Students who damage or misuse any hall facility will be responsible for the cost of repairs and may be subject to disciplinary action. Floor residents may also be held accountable for damages to the common areas should those responsible not come forward. In addition, cleanliness and sanitation are a necessity of community living. We provide clean common areas on each floor and restrooms in the unit and/or on each floor. You and your roommate(s) will be expected to maintain your room/unit in a safe and satisfactory manner in order to meet reasonable health and safety standards. You will also be expected to dispose of trash properly on a regular and routine basis. If you are responsible for unsafe or unsanitary conditions that have an effect on your room or others, you may be assessed a cleaning fee and sanctions may result from your disrupting the community. Unoccupied rooms in your unit are not to be used for storage, guests, etc. by the residents therein.

You must maintain your unit/room in a clean, orderly, and sanitary condition at all times. Refrigerate perishable food as soon as possible and dispose of all refuse by placing it in a trash bag and taking it to the trash chute within one day. Also, because empty food cartons and pizza boxes can attract insects and pests, you should take these items to the trash chute within one day. Unclean conditions may create an unhealthy environment for your roommate(s) and neighbors or cause permanent damage to appliances and fixtures. Residents will be billed for any actual costs incurred if it becomes necessary for Housing to have the unit cleaned and restored to safe and sanitary conditions.

FIREARMS/WEAPONS

Firearms, ammunition, martial arts weapons, knives, explosives, and other weapons are not allowed in the halls. A locked storage area is provided in the UNL Police department for firearms.

GAMBLING

Gambling, involving any exchange of money or anything of value, is not permitted.

GUEST/HOST RESPONSIBILITY

These regulations apply to the residents of all residence halls, regardless of room type.

- Guests are defined as family members, friends, or other persons related to or affiliated in any way with the resident.
- In every residence hall/living unit, you are responsible for informing your guests of residence hall policies and for the behavior and actions of your guest(s), up to and including being charged for policies that your guests violate.
- All guests must have an escort, which means the host is responsible for escorting and being with the guest to and from the room, as well as any other areas in the building, at all times.
- Guests may visit your room/unit at any time, subject to the "Unit Living Agreement" you and your roommate(s) will sign. At no time will more than 16 individuals (including residents) be permitted in any unit/room (apartment-style).
- Bathroom facilities in residence halls are designated either for men or women. Persons may only use bathrooms in the residence halls that are designated for their gender identity (traditional halls).
- Residents are not permitted to host guests who have any active trespass restrictions.
- Overnight guests: Residents may have same-gender overnight guests in their room subject to the limitations listed below:
 - Overnight guests are only allowed with the consent of other roommates.
 - Visitation or overnight guests of one roommate should not infringe on the rights or access of other roommates.
 - The stay of the overnight guest(s) may not exceed four days (96 hours) in one month and such guests may not disturb roommates or other residents.
 - University staff reserves the right to require a guest to leave if University policies and/or residence hall policies are violated or if complaints are received from members of the floor/hall community.
 - Violation of any of these policies may lead to the limitation of guests visiting the resident(s) involved, nonresidents being charged with trespassing and residents (both guest and host) having their housing contract status reviewed.
 - The privilege of having guests may be revoked if the privilege is abused or residence hall or University policy violations occur involving the guests.
 - Same-gender overnight guests must be registered at the front desk and must carry their registration copy as ID.
 - No opposite-gender guests are permitted to sleep in a room overnight.

HALL SPORTS

The residence halls are not designed for athletic events or horseplay. It is important to keep hallways intact and maintain safety and minimize disruption of the sleep/study atmosphere, because of the risk of injuries, accidents and potential property damage. Sporting activities, including, but not limited to, skateboarding, bicycle riding, soccer, playing Frisbee, golf, hockey, rollerblading, throwing or bouncing balls, etc., in the hallways or public areas of the residence halls are prohibited. Violations can result in confiscation of equipment, as well as disciplinary sanctions and/or restitution for damages.

HARASSMENT

The Housing staff is committed to creating an environment in which each student feels safe living in the residence halls and is free from



RIGHTS AND RESPONSIBILITIES AS A RESIDENT (continued)

harm and unreasonable interference. Therefore, students who engage in acts or communications that are intended to threaten, intimidate, or harass a particular student and/or causes that student to fear for his or her safety are in violation of the harassment policy and will be subject to severe disciplinary action.

HOVERBOARDS

The use, possession, or storage of hoverboards or similar devices is not permitted in any University of Nebraska-Lincoln residence hall, dining facility or apartment building. Any such device is subject to confiscation.

LAUNDRY FACILITIES

Laundry facilities are for hall residents only. Residents are solely responsible for unattended laundry. The front load washing machines require HE (high efficiency) soap in order to minimize sudsing, which can damage a machine.

Laundry facilities are operated with coinless laundry machines.

MEDICAL EMERGENCIES

Should a situation occur in which medical attention appears needed, University staff may summon emergency medical assistance. The cost of such assistance will be borne by the student/parents.

NOISE

Residents are expected to use discretion where noise is concerned both in and around the residential areas. Therefore, excessive noise is prohibited at all times. Courtesy hours are always in effect and students are asked to be considerate of others' rights to study and sleep. See section on Quiet Hours for more information.

If stereos or other electronics are played out of windows, or are a problem in any area around the residence halls, owners risk removal of the equipment from the residence hall and may be held accountable for the expense of having their equipment boxed and shipped off campus. Due to the nature of these musical instruments, drums and amplified guitars cannot be played in any on-campus housing.

If a resident has a problem with noise, the first step is to talk to the resident(s) creating the noise. If the noise continues after a resident has discussed the situation with the other resident, your Resident Assistant (RA) should be contacted. If that RA is not available, contact the RA on duty for that building/area. During final examinations and dead week each semester, 24-hour quiet hours will be enforced.

PETS

Non-dangerous fish are the only pets permitted in the halls. No cats, dogs, gerbils, snakes, birds, crabs, turtles, frogs, spiders, etc. only fish that live completely underwater are allowed. Aquariums may be no larger than 25 gallons.

PRANKS

Practical jokes and pranks may damage property, injure other students, increase the noise level and disturb noninvolved residents. Students who engage in practical jokes and pranks will be held responsible for damages and disciplinary action may be taken. Because of the danger to others, dropping or throwing any object out of, or into, the residence halls is strictly prohibited. Violators will be referred for disciplinary action.

QUIET HOURS

Stereos, TVs, etc., can be a source of enjoyment to the listener; however, if played too loudly, they can also disrupt others' activities. Since everyone has the right to sleep and study, it is expected that everyone be considerate and keep noise to a minimum. Residents of your hall floor establish study hours that are monitored by the residents with staff assistance.

You share the responsibility with staff members to ask others to be quiet, turn down stereos, turn off alarm clocks, etc., if you are being

disturbed. At the same time, you will be expected to use your own stereo and other electronics in such a way that no one will be disturbed. Each session, during dead week and finals week, quiet hours are in effect 24 hours a day.

ROOM ENTRY, INSPECTION AND MAINTENANCE

The right to privacy, guaranteed by Federal and State laws, applies to your residence hall room. Entry to student rooms is limited to emergency or repair circumstances as deemed necessary by complex staff, or as may be legally required.

In order to maintain its property and a safe environment for students, University Housing reserves the right to have authorized personnel wearing identification enter and inspect residence hall rooms at reasonable times, as deemed necessary. University personnel may enter a room after first knocking on the room door and announcing a request to enter. Reasonable time will be given for occupants to respond before entry occurs. If residents are not in the room, a room entry report will be left to notify residents of such an entrance.

Staff may enter a residence hall room for reasons including, but not limited to, the following:

- To protect and preserve UNL property and enforce University Housing policies.
- At invitation or agreement by an occupant.
- To respond to a complaint of a disturbance, which includes hearing unreasonably loud or continuing sound from a room with the occupants failing to respond.
- To complete repairs to previously reported damaged items.
- Whenever someone moves out of a room, for check-out purposes.
- To respond to health and safety issues, to ensure the safety of people and facilities and for any emergency reason (e.g. spray for insects, fire or broken pipes, etc.).

SALES/SOLICITATION/BUSINESS

Canvassing or solicitation of funds, votes, memberships, literature, signatures, sales or subscriptions, or operating a business is not permitted in the residence halls. All non-student groups, agencies and on-campus organizations, except the Residence Hall Association (RHA) and the Association of Students of the University of Nebraska (ASUN), must seek permission from the hall government or the Associate Director for Residence Life at University Housing for approval of solicitations. If you have a solicitor at your door, contact the desk, RA or RD. United States census staff conducting the American Community Survey (ACS) has permission to be in the residence halls. If you have census questions, see your Residence Director (RD).

SELF-DESTRUCTIVE BEHAVIOR POLICY

The University has a clear and distinct interest in maintaining a safe and educational environment in the residence halls. Residential communities and individual residents are seriously disrupted by self-destructive behavior. Among the most disruptive forms of misconduct are intentional attempts or threats to seriously injure oneself and reckless behavior which puts oneself or others in physical danger. Students who become incapacitated as a result of their own actions, and students who deliberately injure themselves, are subject to University action.

In light of the impact of self-destructive behavior upon the residential community, affected individuals are encouraged to utilize counseling resources provided to students free of charge. Residents interested in learning more about referral resources available in University Housing or on campus are welcome to call the Residence Life Office (472-3885), or Counseling and Psychological Services (CAPS) at the University Health Center (402-472-7450). All inquiries are confidential.

Based upon the offense, residents who engage in self-destructive behavior must accept responsibility for their actions and are subject to disciplinary sanctions under residence hall disciplinary policy and the

RIGHTS AND RESPONSIBILITIES AS A RESIDENT (continued)

University of Nebraska–Lincoln Code of Student Conduct. In the event a resident with a recognized mental disorder engages in self-destructive behavior, before determining a response, the University will take into consideration the resident’s medical diagnosis, the gravity of the injury, the impact of the behavior upon fellow residents, the appropriateness of reasonable accommodations and other pertinent factors. When a severe act of self-destructive behavior or an apparent threat of serious harm occurs, University Housing reserves the right to notify the resident’s parent or guardian.

SEVERE WEATHER

- Everyone is expected to evacuate to the designated tornado shelter immediately when directed by announcement/bells/sirens. Follow posted procedures for tornado evacuation.
- You are expected to participate in hall drills to familiarize yourself with building evacuation procedures.

SPACE RESERVATIONS

Recognized, non-residential student organizations, including campus religious groups, may reserve space on a week-to-week basis in multipurpose spaces in the halls for organization activities. Contact the Residence Life Services Supervisor of the complex in which you desire to reserve space.

THEFT/PROPERTY LOSS

UNL assumes no responsibility for students’ personal belongings. Coverage through home-owners’ insurance or from an independent insurance agent is strongly recommended. Keeping your room door locked at all times is highly encouraged.

Responsible living requires you to take reasonable action in the security of your possessions. Help protect your property by making a list of

serial numbers, by locking your door when you leave the room, and not leaving items in public areas. The University does not provide personal property insurance. Your family’s household insurance may cover your property while you live in the hall. Discuss this with your family’s insurance carrier.

TOBACCO-FREE POLICY

All UNL residence halls are tobacco-free. Smoking and the use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco and other tobacco products), as well as the use of electronic cigarettes, are prohibited at all times.

Smoking areas are located outside each residence hall. Residents and their guests must dispose of tobacco materials in the receptacles provided. Smoking is not permitted within ten feet of building perimeters, including entrances.

WINDOWS AND DOORS

For safety reasons, windows and doorways may not be obstructed. Screens may not be removed by residents. Window and door blinds are provided within each unit for shade and privacy. No reflective film or other materials are to be applied to windows or patio doors.

Do not leave windows or doors open during inclement weather. Residents will be liable for damage to the unit, including paint, walls, cabinets, carpets, floors, furniture and appliances resulting from failure to exercise reasonable care.

SAFETY AND SECURITY

Your personal safety and the protection of your possessions require a joint effort between you and the University. Any behavior that jeopardizes the safety of residents or staff is prohibited. In order to make residence hall living at UNL a safe and pleasant experience, please adhere to the following policies.

BUILDING ACCESS

We want to make sure our residents feel safe in their new home. Therefore, residence halls are locked 24-hours a day.

- Residents of Selleck/apartment-style rooms will be issued NCard access rights to their residence hall’s exterior entry doors. NCards are only for the student they are issued to and must not be lent out to fellow residents or outside parties. From midnight to 8 a.m., residents must stop at the front desk of their hall to show their NCard to the Night Clerk.
- Residents of Husker Hall will be given a key to both their room and their hall’s exterior entry doors. This key is for the resident only and must not be lent out, or borrowed by, fellow residents or outside parties.
- Each resident will be issued NCard access rights to other residence halls (not including entry to Husker Hall) which allow access from 6:30 a.m. until Midnight daily.

BUILDING SECURITY

- Residence halls are only as safe and secure as residents help to keep them.
- All residence halls are locked 24 hours a day.
- To protect the safety and security of all residents, do not prop open an outside door to a residence hall. Jeopardizing residence hall security in any way is prohibited (e.g. propping outside doors open, vandalizing security cameras).

- Any unsafe situations you cannot correct (such as lights out in a stairwell, safety hazards, etc.), should be reported to a building staff member as soon as possible.
- You are responsible for the actions of your guests. Guests must be escorted at all times while they are in the residence hall(s).

NCARD/STUDENT ID

- Students are required to carry their NCard at all times. Failure to carry your NCard, giving false information to a staff member and/or failure to show the NCard to a staff member as requested are all violations of the Student Code of Conduct and Housing policies.
- Allowing another person to use your NCard for any reason is a violation of the Student Code of Conduct. The NCard is not transferable and is to be used only by the person to whom it is issued.
- Your campus NCard is required to gain access to the dining centers.
- If you lose your ID card, report it immediately to the NCard Office.
- Affiliate key cards are short-term loaner cards that allow a student access to their specific residence hall. Affiliate cards cannot be used to access dining or any other service.
 - If you lose the affiliate key card you will be billed \$30 for the cost of key replacement.



RIGHTS AND RESPONSIBILITIES AS A RESIDENT (continued)

LOCKED OUT OR LOST KEYS/CARDS

It happens to the best of us: you swear you had your key before you left, but it's really sitting on your bed. Or you thought your NCard or entry key was in your pocket, until you find a hole in the bottom of it. Don't worry! We have procedures set for situations such as these.

- Selleck/apartment-style hall residents will be issued a key card to his/her assigned room and a mailbox key. Key cards are for the sole use of the person to whom they are issued. It is a violation of the Student Code of Conduct and University Housing policies to duplicate this key or loan it to anyone else.
- Lost Key: You are expected to report the loss immediately to the front desk of your residence hall. You will be billed:
 - \$10 for key cards (includes automated lock recore).
 - \$30 for mailbox keys (which includes physical door lock recore).
- Locked out: Go to the front desk of your residence hall for a loaner key card OR replacement. Check out a loaner key card up to three times, free of charge. After the third time, or in the case of late return of the loaner, a \$10 service fee will be charged per check out.

- Husker residents will be issued two keys: One for entry to their building, and one for their mailbox/room. Keys are for the sole use of the person to whom they are issued. It is a violation of the Student Code of Conduct and University Housing policies to duplicate this key or loan it to anyone else.
- Lost Key: You are expected to report the loss immediately to the front desk of The Village, located on 16th and X streets. You will be billed \$30 per lost key (which includes physical door lock recore).
- Husker Residents Lock Out: If you get locked out of your room, you may go to the front desk of The Village, located on 16th and X streets, for a loaner key. You may check out a loaner key card up to three times. After the third time, or in the case of late return of the loaner, a \$10 service fee will be charged per check out.

UNSAFE ACTIVITIES

Any activity deemed by Housing staff to be a threat to the health and safety of residents is strictly prohibited. Prohibited activities include, but are not limited to: sitting on balcony railings, throwing anything off of a balcony, physical assault, or threat of physical altercation.

The University has made every reasonable attempt to make sure the information contained herein is accurate at the time of publication. However, we reserve the right to make corrections, when necessary. The Division of University Housing tries to respond quickly to your concerns and facilitate the best possible housing and dining program. We further reserve the right to make changes in how Housing and Dining Services operate compared to what is stated in this publication. Such changes may include, but are not limited to, location and changes in dining service hours. We will try to give advance notice but we reserve the right to make changes without notice. We will notify you as quickly as possible if we make a change that we believe will have a significant impact on the choices you indicated on your room and board contract. All requested preferences made on the Residence Hall Contract are subject to availability and Division of University Housing Contract Policies and Procedures. Please refer to the housing website for changes and updates.

STEP-BY-STEP PROCESS OF THE BEHAVIORAL, ALCOHOL AND DRUG INTERVENTION PLAN

Discretionary responses will be applied according to displayed attitude, cooperation level and severity of violation. Failure to comply with the sanctions will result in a hold being placed on your future registration and may result in termination of your University Housing Contract. Any deviations from the sanctions must have prior approval from the Associate Director of University Housing for Residence Life. Initial response by the University includes an administrative hearing with a student judicial officer. Documentation regarding all sanctions will be recorded in the University of Nebraska-Lincoln Office of the Dean of Students or with the Office of Residence Life.

We expect you to read this information because you are held accountable for your behavior and the choices you make. When there are large groups of people living together, there is a need for community standards so everyone has the same opportunities and everyone is treated with respect. University Housing reserves the right to alter your room assignment or cancel your contract if, in the University's opinion, you are unable to adjust to the community standards necessary for a group living environment.

VIOLATION	CONSEQUENCE	
<p>A. First Offense - Alcohol</p> <ul style="list-style-type: none"> • Possession or in the presence of alcohol • Noise violation associated with alcohol • Disruption to the community due to alcohol possession or use. 	<p>Minimum Response</p> <ul style="list-style-type: none"> • Motivational interviewing session with Residence Director (RD) or Residence Manager (RM); • University warning; • Behavioral Requirement* for 24 hours; • Educational Requirement: Mandatory participation in Alcohol Skills Training Program (ASTP) and follow through on recommendations. 	<p>Discretionary Response</p> <ul style="list-style-type: none"> • Additional Behavioral Requirement* for 25-50 hours; • An attempt at parental notification will occur if the student is taken to detox or the hospital for acute alcohol poisoning (to solicit their assistance as appropriate); • Housing relocation. <p>Additional Consequence</p> <ul style="list-style-type: none"> • University Police (UNLPD) notified; appropriate legal charges may be filed by UNLPD, e.g., Minor in Possession (MIP), procuring for a minor, Minor in Consumption (MIPC).**
<p>B. First Offense - Marijuana</p> <ul style="list-style-type: none"> • Possession or in the presence of marijuana • Possession or in the presence of drug paraphernalia • Disruption to the community due to drug possession or use. 	<p>Minimum Response</p> <ul style="list-style-type: none"> • Motivational interviewing session with Residence Director (RD) or Residence Manager (RM); • Conduct probation (for one year); • Behavioral Requirement* for 24 hours; • An attempt at parental notification will occur; • Educational Requirement: Mandatory participation in Marijuana Education Counseling (MEC) and follow through on recommendations. 	<p>Discretionary Response</p> <ul style="list-style-type: none"> • Additional Behavioral Requirement* for 25-50 hours; • Housing relocation. <p>Additional Consequence</p> <ul style="list-style-type: none"> • University Police (UNLPD) notified; appropriate legal charges may be filed by UNLPD, e.g., possession of a controlled substance**.
<p>C. Second Offense - Marijuana</p> <ul style="list-style-type: none"> • Possession or in the presence of marijuana • Possession or in the presence of drug paraphernalia • Disruption to the community due to drug possession or use. 	<p>Minimum Response</p> <ul style="list-style-type: none"> • Housing Contract cancellation (regular cancellation fees will apply); • Attempt at parental notification will occur. 	<p>Additional Consequence</p> <ul style="list-style-type: none"> • University Police (UNLPD) notified; appropriate legal charges may be filed by UNLPD, e.g., possession of a controlled substance**.
<p>D. Any Subsequent Violation of Offense Listed Under "A" OR</p> <p>E. Any of the following behaviors demonstrated while under the influence:</p> <ol style="list-style-type: none"> 1. Harassment 2. Vandalism 3. Drunken and disorderly conduct 4. Obstructing a university official 5. Violence (behavior determined to be less severe than behaviors identified in section F) 	<p>Minimum Response</p> <ul style="list-style-type: none"> • Educational Requirement: Mandatory participation in Brief Alcohol Skills Intervention for College Students (BASICS) and follow through on recommendations, if not assessed on first offense; • Conduct probation; • Behavioral Requirement* for 30-60 hours. 	<p>Discretionary Response</p> <ul style="list-style-type: none"> • Attempt at parental notification (to solicit their assistance as appropriate); • Housing relocation; • Substance Abuse Evaluation and follow through on recommendations; • Removal from housing facility and termination of the Housing Contract. <p>Additional Consequence</p> <ul style="list-style-type: none"> • University Police (UNLPD) notified; appropriate legal charges may be filed by UNLPD, e.g., Minor in Possession (MIP), Minor in Consumption (MIPC) procuring for a minor, possession of a controlled substance**.
<p>F. Dangerous Behavior Not Tolerated In Approved Housing</p> <ul style="list-style-type: none"> • First offense possession or in the presence of illicit drug(s) other than marijuana • Acute alcohol intoxication • Dangerous conduct to self • Repeated episodes of intoxication • Drug dealing, distribution, and sale of illicit drugs • Threatening physical harm to the life and safety of another e.g., sexual assault, battery, intention to commit assault with a weapon • Tampering with fire safety equipment. 	<p>Minimum Response</p> <ul style="list-style-type: none"> • Educational Requirement: Mandatory participation in Brief Alcohol Skills Intervention for College Students (BASICS) and Drug Education, and follow through on recommendations, if not assessed for prior violation(s); • Conduct probation; • Referral to Office of the Dean of Students; • Attempt at parental notification (to solicit their assistance as appropriate); 	<p>Discretionary Response</p> <ul style="list-style-type: none"> • Substance abuse evaluation and follow through on recommendations; • Housing Contract cancellation (regular cancellation fees will apply); • Housing relocation. <p>Additional Consequence</p> <ul style="list-style-type: none"> • University Police (UNLPD) notified; appropriate legal charges may be filed by UNLPD, e.g., Minor in Possession (MIP), procuring for a minor, possession of a controlled substance**; • Behavioral Requirement* for 40-100 hours.

*Behavioral or Educational Requirements should fit the violation in terms of kind and severity; e.g., shadow duty RAs; apologize to residents and custodians affected; spend a Friday night monitoring intakes at Cornhusker Place Detoxification Center; accompany the on-call custodian for clean-up in hall bathrooms, floors, and stairwells; work with staff to do community education program, or various assigned responsibilities.

**Controlled substances include the use of prescription drugs without the appropriate prescription.

Questions? If you have questions concerning any of your rights or responsibilities as a residence hall student or the conduct of other residents, we strongly encourage you to contact your Resident/Community Resident Assistant or Residence Director/Residence Manager.



SUMMER 2017 HOUSING CALENDAR

PRE-SESSION 2017

Saturday, May 6	The Village is open (contract is for entire summer)	2 p.m.
Sunday, May 14	Summer Traditional halls open for Pre-Session	2 p.m.
Monday, May 15	First Pre-Session summer meal for Selleck and Meals-Only contracts	*Breakfast
Wednesday, May 24	Housing bills available via MyRed Traditional Halls: For contracts beginning with Pre-Session The Village	
Friday, June 2	Last meal served as part of the Pre-Session housing contract	*Dinner
Saturday, June 3	Summer Traditional Halls close for end of Pre-Session	8 a.m.
Monday, June 12	Housing bills are due Traditional halls: For contracts beginning with Pre-Session The Village	

FIRST FIVE-WEEK SESSION 2017

Sunday, June 4	Summer traditional halls open for the First Five-Week session	2 p.m.
Monday, June 5	First (First-Five Week Session) meal for Selleck and meals-only contracts	*Breakfast
Saturday, June 24	Housing bills available via MyRed Traditional halls: For contracts beginning with First Five-Week	
Friday, July 7	Last meal served as part of the First Five-Week housing contract	*Dinner
Saturday, July 8	Summer traditional halls close for end of First Five-Week session	8 a.m.
Wednesday, July 12	Housing bills are due Traditional halls: First Five-Week contract only	

SECOND FIVE-WEEK SESSION 2017

Sunday, July 9	Summer traditional halls open for the Second Five-Week session	2 p.m.
Monday, July 10	First (Second-Five Week Session) meal for Selleck and meals-only contracts	*Breakfast
Monday, July 24	Housing bills available via MyRed Traditional halls: For contracts beginning with Second Five-Week	
Friday, August 11	Housing bills are due Traditional Halls: Second Five-Week contract only	
Thursday, August 10	Last meal served as part of the Second Five-Week housing contract All summer halls close for summer 2017 and August interim housing begins	*Lunch 2 p.m.

For specific meal times, check serving hours posted in the dining hall and on the University Housing website.

OTHER IMPORTANT DATES

Saturday, February 18	Persons living in Selleck, Husker Hall, or Village as of February 18, 2017, may keep the same room (same double/single status) for summer <u>only</u> if the contract is for "all summer" <u>and</u> is completed online by the summer priority deadline of Saturday, April 1 at midnight.	
Saturday, April 1	Priority deadline for summer housing contracts to be submitted online	Midnight
Saturday, May 6	Interim housing for traditional halls and The Village open (see page 5 for more details)	5 p.m.
Thursday, August 10	Interim housing for all UNL halls open (see page 5 and 8 for more details)	2 p.m.
Thursday, August 17	All UNL halls open for the 2017-2018 academic year	8 a.m.



UNIVERSITY HOUSING

1115 N 16th Street, P.O. Box 880622, Lincoln, NE 68588-0622 (through March 2017)

530 N. 17th St, Lincoln, NE 68588-0622 (beginning April 2017).

800.742.8800 | 402.472.3561 | TDD 402.472.1497

Fax: 402.817.4952 | housing.unl.edu | e-mail: housing@unl.edu

Chancellor: Ronnie Green | Director of Housing: Sue Gildersleeve | Questions? Email housing@unl.edu

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